

COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

April 2022



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Distance Education:** Kathy Schultz
- **Teaching, Learning, and Community:** Marcus D. Whisenant
- **Foundation:** Katryn Weston

Also included: Ten +1 definitions

Academic Senate President:

By Lahna VonEpps



"Though I do not believe that a plant will spring up where no seed has been, I have great faith in a seed. Convince me that you have a seed there, and I am prepared to expect wonders."
-Henry David Thoreau

Quick garden update: I found out that if the temperature gets low enough, an unheated uninsulated greenhouse doesn't do a dang thing to keep seedlings from freezing to death. File this information under "obvious lessons that I feel like I should have known, but now that it has been demonstrated in a dramatic fashion, I will never forget the lesson" In other news, if anyone is looking to sell any melon, cucumber, or tomato starts I know a willing buyer. In the meanwhile, I have re-planted all of the seeds from my lost plants and have great faith of the expected wonders of seeds.

Academic Senate has wrapped up all of our meetings for the school year, including a special 30-minute meeting on 4/22 to discuss a few unresolved topics for the year. As always, I am so grateful for all of the hard work and dedication of faculty! I know we are all pulled in so many different directions, so the time that you dedicate to making decisions about the whole campus in addition to all the decisions you make every day for your students and courses and department are so appreciated. In our once-a-month meetings there is always so much to cover, I know that some things have gotten pushed to the next agenda again and again in favor of more time sensitive topics, and other items never even made it on to the agenda. I hope that our slightly longer meetings this next year might give us the cushion of time that we need to get things done. As always, you can find all of the senate discussions and actions in [BoardDocs under the "CC Academic Senate" menu](#).

Highlights Reel:

- Academic Senate meetings will be every Third Friday of the month (with exceptions for holidays), 1:00pm to 3:30pm, Hybrid model in Buckeye 103 and also via zoom. A few special meetings dedicated to Faculty Hiring Prioritization in the fall semester have also been included. Calendar will be posted on the [Academic Senate website](#).
- Chancellor Yong has signed the Part-time Faculty Compensation MOU. Any part-time faculty in an elected position should contact their dean and submit a pay claim for the Spring Semester. This combined effort between Academic Senate and YFA started with a shared resolution between Columbia and MJC this spring semester. Nice work everyone!

- The Faculty Hiring Prioritization has been revised using the recommendations from our last revision. This fillable word document is housed on our [Academic Senate website](#) under the Resources menu. I would say that one bright side of the pandemic is more reliance on electronic documents and less on paper copies that have to be physically handed off.
- Two faculty positions will be hiring over the summer as 1-year Full-time Temporary positions: Welding Instructor and Counsellor.
- Mark your calendar for the Fall Faculty Retreat at Baker Station. Main event on Saturday Aug 20th 9am to 4pm, with an option to come up on Friday to camp and have dinner at Kennedy Meadows and campfire activities fun. Hope to see you there!

That's all for now, folks! Looking forward to seeing everyone at our end of year celebrations. Those faculty that teach summer school: don't forget to also find a moment to breathe!

Cheers, Lahna

PS While I was writing this, I got a call from the Post Office that my chicks had arrived! They are adorable little peeping bundles of joy, please come visit them!

Academic Senate President Elect/Vice President:

By Marcus D. Whisenant

Hello everyone!!

Wow, this academic year is in the books. I would like to thank Lahna and the rest of the executive board for all the hard work and tough decisions that were made. I have learned many facets of our self-governance process and I look forward to my continued journey. A big thank you to all of the Faculty who serve on the various committees and continue to participate in A.S. meetings. I hope everyone gets a chance to breathe over the next few months and I know personally I cannot wait to spend some solid quality time with my daughter Emily.

Cheers!!

-MDW





College Council Faculty Representative:

By Kirsten Miller

College Council was quick and really just a wrap up of discussions that have been going on this year, reports on accreditation progress, and approval of expenditures based identified on needs from Program Reviews (these are important!).

I was given the opportunity to give a brief overview of our new Advising Guides, and want to share the same with you. Instead of writing it all out, I thought a video would be a better way to explain, so here's a link: [Advising Guides: Faculty Version](#). I will be continuing to update and finalize these Guides into May, and while I know we are in summer mode, I will be asking discipline faculty for your review assistance. The guides are live now on our catalog award pages if you want to check them out, but watch for an email from me directly when your guides are updated to the new 2022-2023 catalog and ready for a final look.

I have been honored to represent you throughout this year and look forward to another year as part of the College Council and Senate Executive Team in 22-23! millerk@yosemite.edu or 209.588.2155

College Services Committee:

By Derrick Wydick

Dear Colleagues,

Here are notes from the April 2022 College Services Committee meeting. Your faculty representatives on this committee are me, Sean Osborne and Brian Jensen. Feel free to reach out to any of us if you would like items to be placed on the meeting agenda.



Facilities Update:

- There will be a campus fire inspection coming soon, during summer. Trevor invites the State inspectors to do an exhaustive inspection and find as many issues as possible.
- Gender Neutral Restrooms—deadbolts will have key access and ability to open from inside/outside, for safety.

- Facilities added a safety marking on campus entrance gate so your car does not get throttled by the opening gate.
- New signage will be posted at the entrance that weapons are not allowed on campus, regardless of CWC status.

Campus Safety Update:

TCSO will have office space in Public Safety office, increased presence on campus. The downside is that they are radically understaffed, and emergency response times for daytime campus emergencies may be delayed.

Total ReKor: The campus is setting up a ReKor camera system at the campus entrance, to take photos of every vehicle entering/exiting campus. This will allow Public Safety to track vehicles drivers and license plates. The camera will not be monitored, but can use used after-the-fact to investigate crimes on campus, and to prove that Trevor was late for work today. (Kidding, will NOT be used for anything other than criminal investigations.)

Vending Machines/Lakeside Café Update:

- One of the ideas is for the former Bookstore to be used as a student seating location, along with some fresh-food vending machines and a Student Ambassador desk.
- Students in the AS have discussed ideas for making the Manzanita outside more attractive (benches, grass areas, etc.)
- Lakeside Café—food options were intentionally changed during covid. As students return, the menu will be adjusting to meet student/staff food desires. The Café will hire additional staff, and food choices will expand. The cost of operating the Café is much higher than the income from food sales. With a higher quality food will come higher food costs. The student representative was asked to provide student feedback on food costs vs. food quality.

Technology Committee:

By Kath Christensen, Brian Greene and Kathy Schultz



The Technology Committee held its most recent meeting on April 21 and covered the items below. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- District IT sent a newsletter on Friday, April 15, via email (sent via Lisa Husman). Look for additional newsletters in the future. Especially check out the instructions on what to do if you receive what you believe to be spam emails.
- We have had a longstanding goal to improve the registration process, especially regarding intra-district registration. Some of the challenges are college-specific business practices rather than IT challenges. A work group is forming to tackle the overall problem. IT also reported that the Data Center upgrade project is proceeding as planned and that we continue to review our options for maintaining our Firewall.
- Several media improvements are proceeding as planned, including the HyFlex setup in MCR. The sound system upgrades in Oak are awaiting engineering approval from the state architect's office. Three HyFlex carts are complete and we're awaiting components for three additional carts.
- IT is evaluating existing computer labs to see what needs improvement ahead of the fall semester and expected increases in on campus usage.
- We have a District-wide license to the Adobe Creative Cloud. Submit a request through the [IT portal](#) to request access.
- There was a demonstration of the new website where feedback was requested. Selected faculty have met with the Design team for the new website and offered their solicited feedback to the designers this week. A link to the presentation of the preliminary design was provided.
- Self-Service is not currently displaying faculty contracts because additional configuration is required. IT is working to fully implement this functionality.
- The Technology Committee is seeking feedback on its effectiveness. Please share any suggestions for improvement with your representatives. It is an open meeting and anyone is invited to attend.



DE Coordinator:

By Kathy Schultz

The Spring semester has flown by, and you will be reading this after the end of finals! Best outcome for Distance Education was the addition of Chelsea Quam to our team! She has jumped right in and those who have already met and interacted with her know we have a winner! Chelsea will be working throughout the summer months so if you run into Canvas or Zoom questions you can email both of us and whoever has a chance first will get back to you!

Helpful Tools!

We have installed TidyUP in Canvas. TidyUP gives us information on unused files and pages in our Canvas shells, allowing for quick and easy clean up in those courses we have been rolling over from semester to semester! If you If you weren't able to attend any of the training workshops we did this Spring, you may find written instructions and a short video in the Faculty Hub, on the Directory Page for Instructional Tools, along with this [TidyUP User Guide](#).

We are also continuing our conversation about digital syllabus software. Unfortunately, our Senate meeting agendas have been so long that we have not had time to bring to a full discussion so look for that in the Fall.

Canvas Orientations for your Students!

As you prep your summer or Fall shells, be sure to include this information about Canvas Student Orientations, being presented by Chelsea.

- Tuesday, May 3 4:30 – 5:30 pm [Student Canvas Orientation Zoom Link](#)
- Thursday, May 5 9:00 – 10:00 am [Student Canvas Orientation Zoom Link](#)
- Late summer start and Fall sessions TBD

Updated Student Services Tabbed Page

Chelsea has developed an updated Student Support Services and Resources. This is a page that many of you include in your Getting Started or Orientation module. Numerous links and information have changed so you should grab the updated page from the Commons and replace the old one with the new! View this video for a refresher on how to [Find and Download Content from the Canvas Commons](#).

Professional Development

For those still needing to complete their Flex form, I am including a list with links to the Workshops I offered Fall and Spring semester that were approved for flex credit. Many of you attended these but they are not listed on the VRC calendar.

[Canvas Studio Video Quizzes](#) 1 hour

[HTML Tips for Enhancing Canvas Pages](#) 1 hour

[Canvas Panel Workshop - Align with Section A #1-8 of the CVC-OEI Course Design Rubric](#) 1.5 hours

[Canvas Panel Workshop - Align with Section A #9-14 of the CVC-OEI Course Design Rubric](#) 1.5 hours

[Canvas Panel Workshop - Align with Section B of the CVC-OEI Course Design Rubric](#) - 1.5 hours

[Canvas Panel Workshop - Align with Section C of the CVC-OEI Course Design Rubric](#) 1.5 hours

[Prepping for Summer/Fall Canvas Shells](#) 1 hour

[Tidy Up! Training](#) 1 hour

Let me know if you have any questions about these sessions!

Canvas Updates


Emojis in SpeedGrader

Add some personality to your feedback comments in SpeedGrader! You now have the ability to include emojis. To see how it works or to turn it off/on, view this [Comment Emojis video](#).

Default Due Time

In Settings, Course Details, you will see an option called Default due time, which allows you to set a default time for any NEW assignments. The default has been 11:59pm but you can now change it to whatever time you would like. This is NOT retroactive. It will only affect new assignments that are created.

Default due time:

Account default (11:59pm) 

This influences the user interface for setting due dates. It does not change when any existing assignment is due.



Teaching, Learning and Community:

By your TLC Crew

Howdy friends!!!

We hope everyone has a great Summer and please join us in the Fall for these great events.

- August 23rd New Employee Welcome & Orientation 9:00 am – 12:30pm
- August 24th Instructional Skills Workshop 8:00am – 12:00pm
- August 26th Professional Development Day 8:00am – 2:00pm

Agendas will be finalized and sent out closer to the events and we will see there.

I would like to personally thank Adrienne Seegers, Lindsay Laney, Cindy Inwood, Kim Robinson, Kelsie Gillen, Micha Miller, and Brian Sanders for making my two years with TLC an enjoyable one. Serving on this “non-committee” has been a real joy. Good luck to Erin Naegle as she steps in.

The **mission** of the **Teaching, Learning, and Community Initiative** is to promote excellence in teaching and learning across the entire college community: students, staff, faculty, and administration, in an ongoing climate of growth and improvement.



Columbia College Foundation:

By Katryn Weston

Hello Everyone!

Thanks to everyone for supporting our scholarship program – including the dozens of faculty members who acted as references, reviewers, donors and student supporters. We were delighted to host the return of our in-person Scholarship Celebration on Thursday, April 14th. In all, this academic year we awarded more than 190 scholarships totaling more than \$227,000 to more than 120 Columbia College students.

The Foundation will be busy over the summer preparing for a 50th anniversary in the fall, welcoming new officers, and moving forward with our signature programs – mini grants, scholarships, the Columbia College Promise, dorm sponsorships and more.

The amazing Cindy Kositsky will be retiring soon, it will be a loss for the Foundation but a new and well-deserved adventure for Cindy. Thank you, Cindy, for all of your amazing work with the Foundation!

Congratulations, Columbia – it's an honor working with each of you! Here's to a great summer!

Amy and Katryn



THE 10+1

§ 53200. Definitions.

For the purpose of this Subchapter:

(a) “Faculty” means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

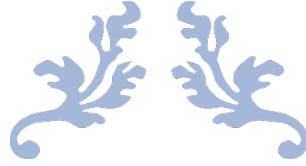
(b) “Academic senate,” “faculty council,” and “faculty senate” means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term “academic senate” also constitutes reference to “faculty council” or “faculty senate.”

(c) “Academic and professional matters” means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) “Consult collegially” means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.



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- **Part-time Faculty Senate Council Rep:** Peter Lee
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Distance Education:** Kathy Schultz
- **Teaching, Learning, and Community:** Micha Miller
- **Foundation:** Katryn Weston
- **Institutional Effectiveness Faculty Rep:** Colin Thomas
- **Associated Students of Columbia College:** Zie Harman

Also included: 10 +1 definitions

Academic Senate President:

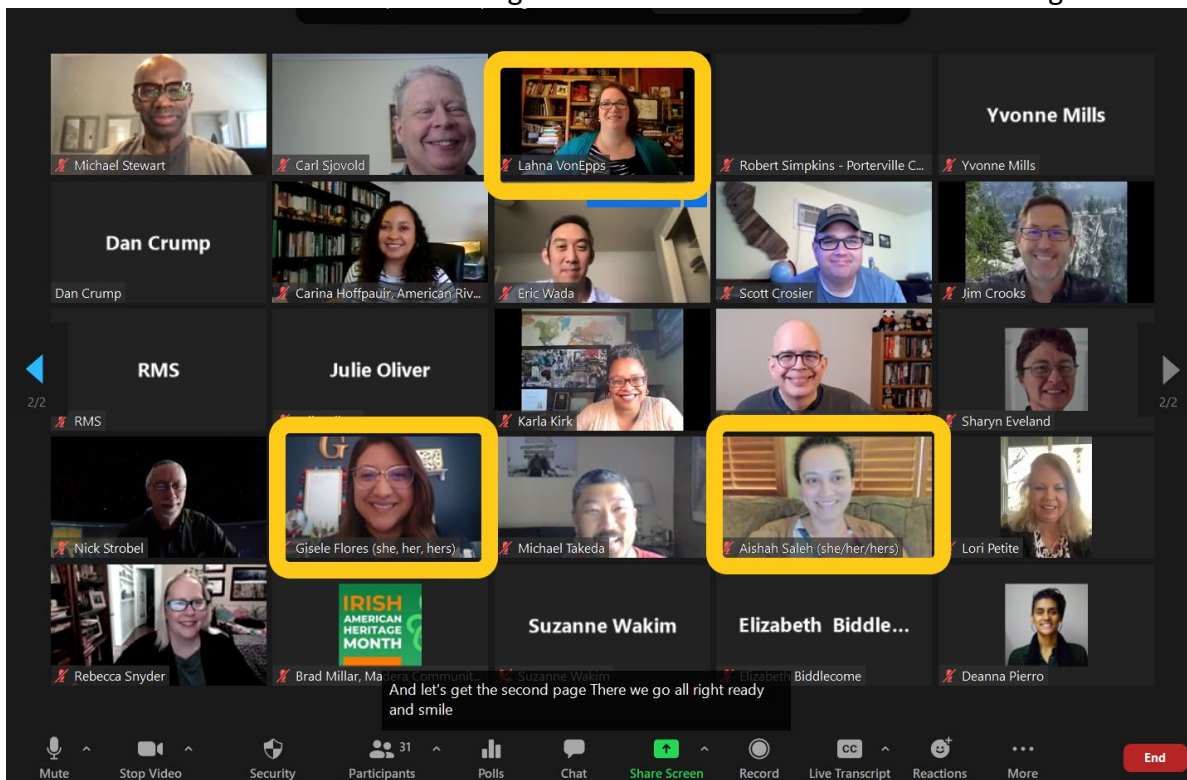
By Lahna VonEpps

Hello Faculty colleagues,



It's that time of year where it seems like the weather just can't make up its mind... I for one prefer it to be raining so I don't mind being inside working, and the added bonus of the drought being a tiny bit less of a worry, but the sunshine sure is nice for yard chores. I spent a few hours this past weekend transplanting my seedling into bigger pots/cups in the greenhouse. I have multiple varieties of peas climbing, with curly tendrils ever reaching farther and farther, up their trellis, but I'm still waiting on my carrots seeds to do something...anything! At least if I completely fail with producing food I have a backup crop of the most spectacularly healthy weeds you've ever seen in your life. Harrumph. I also found that I had planted potatoes in multiple places that I'd forgotten about, which was a delightful bonus. I'm so excited about Spring I wet my plants!

Spring also means "Spring Plenary" for Academic Senate of California Community Colleges (ASCCC). Along with our MJC Academic Senate colleagues (AS President Aishah Saleh and AS Vice President Gisele Flores) I attended the virtual Plenary "Area A" regional sub meeting to review and amend the resolutions coming from authors in our Area. I will be voting on behalf



of Columbia College on all Area resolutions on Saturday April 9th. You will have your chance to review the resolutions and give me voting recommendations and Pro/Con talking points during the week prior. Stay tuned for more information, and you can always visit the [ASCCC website](#) to find out more on your own.

I've been sending out call after call for faculty volunteers to serve on ad hoc committees, standing committees, screening committees...committee of committees (Finance, Curriculum, Faculty Hiring Prioritization, District Hiring Procedures, Calendar and Holidays, Student Success, Accreditation, Bookstore, Self-service, Academic Senate Handbook, Catalog Rights, Technology, College Services, College Council, District Council, Program Review workgroup, Distance Education, and the alphabet soup groups SLOPR, ISER, IEC, TLC, DFAC, ... and I'm sure I've missed more than a few). It's pretty exciting to have so many opportunities to be involved and steer the college in the direction faculty believe to be best. Thank you to all faculty who have put forth meaningful effort on behalf of our state, district, college, and most importantly our students. This is one of the best things about a small college in my opinion, what faculty do and say has meaning and impact unlike what a contribution at a larger college would be. Of course, that means that if any faculty stay silent and uninvolved, that absence is felt at a greater degree too. If there is something YOU are interested in working on but don't want to go it alone, reach out and I can gather some resources and people power. And if you are just tired and totally worn out and overextended, we got you for now...rest up and get ready to take up slack for someone else in the next go-around.

We are in the sprint to the finish of the semester, with a common cold chaser. I may be mixing my metaphors, but I never mix business with Program Review (is that how the saying goes?). If you haven't already seen the calendar invites and meme-tastic email explaining that there are going to be several workshops to help faculty get their program reviewed, please know that the workgroup is willing to help you solve all of your PR woes and get us through to the finish line on time. Hopefully at least one of these workshops works for you:

- April 1-No Foolin'! Targeted for those with Full Program Reviews, but all welcome
 - in-person in the Library 2pm-4pm
- April 11 - Come get the 411 on Program Review! Same stuff at two different times:
 - by zoom 3pm-4pm
 - by zoom 4pm-5pm
- April 22 - Last chance to wrap up and get help with program Review. Same stuff in two different modalities:
 - in-person in the Library 2:30-3:30
 - by zoom 2:30-3:30

Our Next Academic Senate meeting is 4/8 1:30-3:30 via zoom. Hope to see you there, we have a PACKED agenda with lots of action items and good discussions planned.

Looking forward to seeing all of you at Graduation on Friday 4/29 at Carkeet Park. We did alllllll of “this” so that when we come back together, none of us is missing.

Cheers, Lahna



Academic Senate President Elect/Vice President:

By Marcus D. Whisenant

Hello everyone!!

Warm up Wednesdays have been rolling along nicely. Chef Robert has been generously volunteering his time to make soup and bread. This event will continue until the end of the semester (week 15) so please spread the word to your students and colleagues. There is an exception to week 15 in which the event will be moved to that Friday during the Grad Fair on April 22nd.

What’s the Grad Fair?

Relax, and I will let Courtney tell you.



The Grad Fair is on April 22nd between 12:30-5:30pm on the Manzanita Patio, there will be FREE food and live music from our very own Columbia students! Graduates should come pick up their FREE cap, gown, tassel and any specialty cords!

TLC will have a table set up with some info whats happening in the fall. This would be the perfect oppurtunity to see your students and your colleuges.

See you there!!

Part-Time Representative Senate Council:

By Dr. Peter Lee



At previously discussed, the role of the three part-time faculty representatives has been somewhat of a misnomer in the past in that effective communication with all part-time faculty members had not been established. That all changed with our first “Academic Senate Part-Time Faculty Monthly Meeting” which was held on March 10 and thank you to all part-time members that attended the meeting. Our next meeting is slated for Thursday April 7, 2022, 3.00-4.00 p.m. I would encourage all part-time faculty to attend if time permits, since the purpose of this meeting is for full representation to occur. We all experience issues in teaching for Columbia College and this meeting allows for ways to resolve issues which can be brought to the Academic Senate Executive Committee and at the same time to discuss action and discussion items on the agenda for the Senate of the Whole Committee.

Regards, Dr. Lee

March 28, 2022

College Council Faculty Representative:

By: Kirsten Miller



College Council this month was mostly report-outs from the different groups represented by others in this newsletter, so I’m taking a different spin here this time. If you know me, you know I love some good student events. Here’s some of the good stuff we’ve got going on... hope you join in!

ASCC will be hosting a Spring Fest in April and rebranding Cram Night to ‘DONUT STRESS’ to put a more positive spin on prepping for finals with tutors and professors. Weeks of Welcome (WOW) is already planning for fall – we’re bringing ice cream back, as well as an all campus BBQ and other fun ideas. Something a Promise Student focus group really wanted to see, and we hope to implement next year, is some form of ‘majors’ events to build early connections with peers, professors, counselors and even some community partners within majors or general area of interest (i.e. STEM). We love this idea because students who are connected feel like they belong, and when they feel like they belong, they succeed! Watch for more info coming on this and more.

Get your regalia ready! Graduation will be in-person at Carkeet Park this year and we want everyone to be there. Do you know many of our graduates this year got pandemic-ed out of their high school graduation ceremonies? So, this first walk across a stage will be extra special for them and their families. Also, some of them may have only seen you online and would love to actually see you in real life as you cheer them on! Grad apps are due by April 1st – please make sure your students are aware.

Looking into future enrollment, Dr. Tran announced that free tuition and fees will continue throughout summer at Columbia and possibly through fall as well! Our outreach team has multiple new student orientation events they are branding “GoColumbia Days” starting in May and happening throughout the summer. It sounds like there will be some adjustments to some of the smoking areas, as well as some of our outdoor areas getting minor face-lifts (like umbrellas, etc.) so students (and us) can hang out comfortably and it’ll look livelier as we open up more classes on campus.

I am honored to represent you and welcome any thoughts or feedback on these or other topics that you would like me to bring to the Senate Executive Team or College Council.

millerk@yosemite.edu or 209.588.2155

College Services Committee:

By Derrick Wydick:

Dear Colleagues,

Your faculty reps on this committee besides me are **Sean Osborn** and **Laureen Campana**.

Please reach out to any of us with campus concerns you would like us to bring to this committee.

Here are notes from the March College Services Committee meeting.

Facilities Update: The sinkhole is totally repaired, and the trail is back open. Custodial Services are short-staffed this semester, thanks for your patience with any delays in services.

Campus Safety Update: There is a proposal for continued free student parking for Summer/Fall 2022 semesters, not yet confirmed. An agreement was reached with Tuolumne County Sherriff's office to have a substation located in Public Safety. This will facilitate additional presence of TCSO officers on or near campus in case of emergency. Plans for a contracted deputy to regularly patrol campus have been shelved due to staffing issues with TCSO.



Risk Management Update: There is an ongoing investigation of the propane facility fire from last month, no report issued as of 3/7/22.

COVID Testing Update: Unless there are new COVID strains, masks will continue through Spring semester, and unvaccinated students/staff are not required to test. The college has a lot of testing kits available, many will expire soon.

Graduation Update: At this time, graduation will take place in Carkeet Park. Details and logistics are still being worked out.

Technology Committee:

By Brian Greene & Kathy Schultz:



The Technology Committee held its March meeting on the 10th and covered the items below. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- IT Updates - Heard a variety of updates from the IT personnel: there are pending upgrades for EMS and Colleague, including an update to Financial Aid that should improve the user experience for students. Second of six Hyflex carts for Columbia are completed and awaiting

placement. Media is outsourcing the audio support for the Native Voices hip hop event in April. The sound for graduation will be handled in house. Long lead time is needed to purchase technology because of various delays. Wifi improvements have been made in the following areas:

- Carkeet Park / Oak parking lot
- Alder tennis courts area
- Sugar Pine patio (1st and 2nd floor)
- Sequoia 102 (outside Joe Manlove's classroom)
- Ponderosa patio area
- Dogwood/Cedar/Aspen/Fir "quad" area
- Manzanita patio/cafe area
- Pending areas:
- Symons trailer (poison oak)
- Exterior of Tamarack/patio area
- Observatory area
- If you have an area of concern for Wifi coverage, turn in an IT ticket which will get routed to Ryan Brady.
- Barnes & Noble's new tool for faculty to submit textbook needs is called Adoptions & Insights Platform (AIP). A quick test showed that AIP is intuitive to use including for faculty with OER adoptions. See email from Janelle Maiwald for more information and look for upcoming training. There is currently a link in Self Service and a search is underway to find a more prominent location for the link.
- Website Design Update – The next phase of the process focuses on user experience considerations. Lisa Husman is the person coordinating this process for the district.
- Firewall Security – Cybersecurity concerns have put pressure on our ability to retain sufficient insurance. There are three requirements: improvements to data centers (in progress); firewall security (being evaluated); and multi-factor authentication (being evaluated). We are working with our insurance carrier to ensure we meet the requirements to maintain adequate coverage.
- Employee Portion of Self Service – Looked at an example of a faculty Position Summary screen in Self Service and discussed potential improvements. The data comes from Human Resources and there are limited changes we can make in-house. Proposed enhancements have been submitted to the vendor.
- Long-term Plans for Supporting Student Technology Needs – Laptop and hotspots are well used and appreciated by students. Discussed funding availability and plans for supporting these efforts going forward. Tentatively agreed to support purchasing more laptops with stimulus dollars to use in the coming year.

DE Coordinator:

By Kathy Schultz

I'd like to welcome Chelsea Quam to Columbia College! Chelsea started March 14 as our Instructional Support Specialist for Distance Education and many of you have already met her in one of numerous meetings she has attended. Chelsea is handling any Announcements on the Canvas Dashboard, assisting with Canvas problem-solving and will be participating in the EDUC 50 class I am offering this summer. She is also assisting in the Fir and Juniper labs. Once settled in, we will have some open time in the ITC as well. Please take a moment to say hello to Chelsea and welcome her to Columbia!



Helpful Tools!

We have installed TidyUP in Canvas. TidyUP gives us information on unused files and pages in our Canvas shells, allowing for quick and easy clean up in those courses we have been rolling over from semester to semester! The vendor is doing a training on **March 25, from 12:00 – 1:00** (Outlook invitations are out). In addition, we will offer another workshop in April and a How-To video will be available. [TidyUP User Guide](#)

We are also continuing our conversation about digital syllabus software. We are looking at Simple Syllabus and will be presenting more information about it at our April Academic Senate meeting (March Senate meeting was so long this item was tabled). [Simple Syllabus Demo Video](#) (password: simple)

Professional Development

We held our first of four workshops focusing on Tips and Techniques used by your colleagues to align with various elements of the [CVC/OEI Course Design Rubric](#). Outlook invitations have been sent for the following remaining dates/topics:

Wednesday, March 23, 11:30 – 1:00

Friday, April 1, 10:00 – 11:30

These sessions are being recorded. If you are interested in viewing, please contact me!

Grading and Prepping Workshops - For anyone who has questions or would like assistance with the process, we will offer two drop-in sessions for Submitting Final Grades and two sessions on Prepping Summer/Fall Shells. If you cannot make the workshop times, just contact either myself or Chelsea and we will set up a Zoom session with you!

Submitting Final Grades

Monday, April 25, 3:00 – 4:00 pm [Zoom Link](#)

Thursday, April 28, 10:00 – 11:00 am [Zoom Link](#)

Prepping Summer/Fall Canvas Shells

Tuesday, April 12, 11:30 – 12:30 [Zoom Link](#)

Wednesday, April 20, 3:00 – 4:00 [Zoom Link](#)

2021-2022 DE Committee meetings

They are open committee meeting, and all are welcome. If you have an agenda item, please let me know so I can add it to a meeting. Our monthly meeting agendas and minutes are now being posted on [Board Docs](#). If you have any questions about finding them just let me know. [We will meet monthly on Friday from 10:00 - 11:30 am via Zoom](#). Below are the dates for the Spring semester. Outlook invites has gone out to all.

- **Friday, January 21**
- **Friday, February 11**
- **Friday, March 11**
- **Friday, April 8**

Hope to see you there!

Kathy Schultz



Teaching, Learning and Community:

By your TLC Crew

TLC's March 13 discussion on engagement in synchronous zoom class went well. We had 13 people show up, and generate a nice list of best practices. If you are interested in some of the ideas, feel free to contact Micha.

April 13th Courtney Sutton and Mike Igoe are doing a presentation on Starfish. This will be a zoom session- invites have gone out. The Grad Fair is coming together- a April 22 extravaganza

of music, food, and stuff. Marcus will man a table to talk TLC- so stop by and see the excitement in front of Manzanita- 12:30-5pm.

Erin Naegle is starting to generate ideas for next year's Instructional Skills Workshop- and we got an exciting prospect of getting Adrienne Seegers to come and unload all her cool sabbatical knowledge- with an emphasis of Brain Targeted Teaching – focused on teaching students to develop study skills. Lastly- Raelene has come to the realization that many of us have gotten rusty during two years of wearing fluffy slippers and living in the metaverse. So, it might be time to revisit some campus basics. Her is first stab at a list of skill sets that seem to be rusty. If you have other kinds of training in the upcoming year- give us a shout out.

- Campus Closure – process
- Safety and Security
- Work Injuries and Student/Public Injuries
- CCAT Reporting
- Self Service – add authorization (student and employee perspective)
- Barnes & Noble – textbooks (student and employee perspective)
- Retrieve – Course Substitution/Waiver form (student and employee perspective)
- Adobe Reader (from signing forms to creating fillable documents)
- Events for Instructional Classes (Starry Night, Spring Concert, etc.)
- Events for Program/Dept/Division (Occupational Olympics, DEI, Graduation, etc.)
- Field Trip Requests (and alternative site requests for classes)
- IMC – mailbox, printing options, special projects, etc.
- Purchase Orders and Work Orders • Flex (instructional side of the house)



Our TLC friend at Merced Junior College, Brandon Tenn, sent this great workshop opportunity our way. Please click on the flyer for more information.



The **mission** of the **Teaching, Learning, and Community Initiative** is to promote excellence in teaching and learning across the entire college community: students, staff, faculty, and administration, in an ongoing climate of growth and improvement.



Columbia College Foundation:

By Katryn Weston

Happy Spring Everyone!

The scholarship committee is in full swing, reviewing applications and awarding students. Thank you to all of the volunteers who make this process possible!

The foundation hosted another fantastic breakfast to honor the Promise scholars. This would not have been possible without the amazing culinary students and the Hospitality Management Department. Thank you also to Cindy, Amy, and the Foundation Board for all your hard work and thoughtful preparation.

Foundation board members, Jan Verhage and Charles Segerstrom gave an amazing report at our last meeting regarding the Promise program. The Promise program's original goal four years ago was to pay tuition and fees for all local high school students when they enrolled in Columbia College. It has exceeded this goal by increasing the number of feeder schools in Tuolumne and Calaveras county, extending the program to cover two years of college including summer classes, providing additional incentives to support promise students, and adding many COVID related accommodations.

Over the four years the Promise program has been active, 812 students have been reached! Retention into the spring semester has ranged from a low of 65% to a high of 83% in Spring of 2021. While the number of 2018-2019 students achieving their degree or certificate within 3 years was only 43%, this is 50% greater than the rate for first time students enrolled at the college overall!

Future goals for the Promise program include increasing the number of recent high school graduates who enroll as full-time students, increasing the number of enrollees who graduate with a certificate or a degree and transfer to a 4-year institution, and exploring opportunities for building an enriching and supportive environment that encourages student success and builds connections to support student achievement.

I am so grateful to serve with these amazing board and staff members!

Katryn Weston

Institutional Effectiveness Council:



By Colin Thomas

The IEC meetings are getting intense! We are focusing on some really important and great work being done across the campus. First, some of the reports we hear monthly. DEI is considering a campus location for students and employees to share in support of equity in our college. Renovation of the location could be supported with one-time college funds. Importantly, the ASCC representatives reported in an addendum to the last Academic Senate newsletter that their constituents were not supportive of this idea. TLC continues to serve the college with a range of opportunities such as workshops in engagement in online teaching, email, and Starfish, as well as a Spring Fling coming soon that will feature music, food, and more! Sound fun? Contact TLC to find out how to get involved. SLOPR (not formally SLOPR until Fall) is conducting program review workshops in May courtesy of Dean Juarez and CCRP director Ben Marcus. The program review form was distributed earlier this semester, and these workshops will help reviewers leverage this form for program development and growth, resource requests and goal setting. CC has written the charge of the Finance committee; a committee designed for transparency and inclusion in the budgeting process. Duties of this committee will include IELM funds, Fund 11 & Fund 12 resources and other fund sources. In other news, several IEC committee members have been working with Cambridge West Partnership (consultant) to draft a Strategic Plan. This plan guides all other master plans that will be developed in the coming year or so. Through valued discourse, the draft nears completion and will be reviewed by several college committees and councils, beginning with the full IEC on Monday, April 4th. There are also revisions to the Governance Handbook in process. These include the newly formed Finance Committee, the revised and expanded charge of the SLO > SLOPR committee. The handbook should be approved by the end of the semester so it is ready for use Fall 2022. Next, the ISER teams have been assembled and work has begun on identifying, assembling and interpreting evidence that shows our state of alignment with the ACCJC standards. Columbia College workers really stepped up: there are 77 people on 14 different teams! What is certainly an intimidating task gets much more bearable with so many pitching in. It's been a whirlwind academic year, and as it draws closer to its end I offer many thanks to the hard workers, great thinkers, and tireless contributors to the work of

this great college. As always, please reach out to any of the IEC members to have your ideas shared. Happy April!

Colin

x5151

Associated Students of Columbia College:

By Zie Harman, ASCC Vice President

Hello all! The ASCC would like to give a brief overview of some of the semester's past events as well as a preview of the upcoming events we have planned. As always, we would like to extend our gratitude to faculty and staff members for the work they have done on their committees—we cannot be successful without their guidance and support. In February, the ASCC planned to have a small get-together to bring together students on-campus over food, music, sweets, and the announcement of a new club meant to do just that regularly, (The Breakfast Club) --Cupid's Bash! Unfortunately, due to the sudden campus closure resulting from the fire near the propane tanks, we as a team had to "pivot" the event to a later date. Still, the event was a success, and The Breakfast Club is becoming a student life staple! In March, the ASCC teamed up with the Weeks of Welcome (WOW) committee and various departments on campus to bring Wellness Week to students—a week where each day focused on the different dimensions of wellness: financial, physical, social, spiritual, and overall. On that Thursday, Lunch with Your Leaders gave students an opportunity to connect with their student leadership team from AAC Tutors to ASCC members to Student Ambassadors and TRiO Peer Mentors. The event, which was graced with delicious brownies from Marcus Whisenant, his students, and some leadership volunteers, was a hit, and we hope to have many more opportunities like this next semester! Ongoing throughout the semester, we have the Ponderosa Pantry that connects students and their families with essential food staples to assist in the everyday choice between education and continued food on the table. With the increasing stress of affording the cost of everyday life, the Ponderosa Pantry is easing that strain by giving students access to foods like fresh vegetables, canned goods, bread, eggs, butter, milk, and many other important things they may struggle putting on the table. We will continue to hold these biweekly through the end of the semester. Upcoming, on April 21st is Do-nut Stress with the Academic Achievement Center (AAC)—an opportunity for students to get in contact with their professors and tutors over donuts and final exam prep! The next day, April 22nd, the Teaching, Learning, and Community (TLC) committee and ASCC have teamed up to bring students an event within our Grad Fair—Spring Fest! Live music and food will mark the occasion as students prepare for commencement. Important dates to note for the ASCC are the upcoming elections for the 2022-2023 academic year; ballots will be accepted April 13th through 15th. If you are aware of

any students interested in joining the ASCC, please put them in contact with the current President, Ricki Lee Korba at asccpresident@yosemite.edu

Upcoming elections will include the following returning ASCC members:

Zie Harman

Hi everyone! My name is Zie Harman, I'm 22 years old and I am a resident of Calaveras County. I have been a member of the ASCC Senate since Spring of 2020 and have filled various roles from Senator to Director of Activities, to my current position of Vice President. I am working towards my History and Anthropology degrees while I am here at Columbia, but my goal is to someday grace the silver screen! You might have seen me acting onstage at The Metropolitan in San Andreas over the last year. For the next 2022-2023 academic year, I will be running to retain my position as Vice President. I am looking forward to continuing the work done by the ASCC next year in whatever capacity I am elected into!

Andrew Echeverria

Hey everyone! My name is Andrew Echeverria. I'm currently attending Columbia for Business Administration in hopes of transferring to UC Berkeley and pursuing an MBA. I have been the current Treasurer for ASCC since the Fall 2021 semester, however I plan to run for ASCC President this coming election. I've had many fun and interesting experiences as well as meeting a lot of people thanks to my involvement.

Ashley Escalera

Hi there, my name is Ashley Escalera and I'm currently a Senator for the ASCC. I'm attending Columbia with a plan to graduate with an AA-T in Music to then attend a CSU to receive my BA in Music/Music Education. I joined the ASCC this Spring Semester and I've loved every second, and I plan to run for the Director of Activities in the upcoming election. Once again, thank you for the continued work that each of you do for students here at Columbia. We are looking forward to keeping up the productive focus and symbiotic relationship between staff, faculty, and student leadership!

Sincerely, Zie Harman, ASCC Vice President



THE 10+1

§ 53200. Definitions.

For the purpose of this Subchapter:

(a) "Faculty" means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

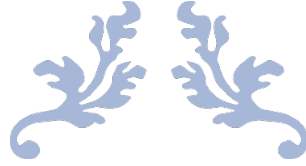
(b) "Academic senate," "faculty council," and "faculty senate" means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term "academic senate" also constitutes reference to "faculty council" or "faculty senate."

(c) "Academic and professional matters" means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
- +1. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) "Consult collegially" means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

(1) relying primarily upon the advice and judgment of the academic senate; or
(2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.



COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

February 2022



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Part-time Faculty Senate Council Rep:** Peter Lee
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Distance Education:** Kathy Schultz
- **Teaching, Learning, and Community:** Marcus D. Whisenant
- **Foundation:** Katryn Weston
- **Institutional Effectiveness Faculty Rep:** Colin Thomas
- **Associated Students of Columbia College:** Ricki Lee Korba

Also included: Ten +1 definitions

Academic Senate President:

By Lahna VonEpps

Dear faculty colleagues,

For all of us numerologists out there, we got to celebrate a fun TWOsday on Tuesday 2/22/22 at 2:22pm (and for those military types, again at 22:22). We won't have this much excitement again for another eleven years until 3/3/33 at 3:33, and it probably won't even land on a Third-day. While we wait for the next exciting numbers date, here are some other important dates on coming up in the last half of the Spring 2022 semester:



- Monday March 7th 3-5pm is the Welcome Reception for the new Columbia College President Dr. Lena Tran in the Manzanita Rotunda. I hope to see you there!
- Wednesday March 9th 5:30pm is the next open session of the Board of Trustees meeting, you can view the livestream of the meeting as well as the agenda for the meeting posted in [BoardDocs](#).
- Friday March 11th 1:30-3:30 pm is our next [Academic Senate meeting](#) via zoom. Agenda can be accessed on [BoardDocs](#). Note that we only have two more academic senate meetings this semester, one in March and the last one in April before we head to summer session and reconvene again for our Fall in-service. Is it just me, or is the time really starting to zip by?
- During the first week of April, I will be attending the State Academic Senate meeting (Plenary) where I will serve as Columbia College's voting delegate for statewide resolutions. I will send out a survey to get feedback from you regarding the various resolutions when the packet has been finalized.
- In the upcoming weeks, be on the lookout for a survey for your preferences for our Fall faculty retreat. I am personally hoping we will once again be at Baker Station, but will be happy to bring faculty together for some time to revitalize ourselves for the next semester. I can't believe I'm already thinking about Fall semester.... Hmmm, or maybe I'm just thinking about summer?

Over this last month there have been a plethora of activities to stay updated on, here is a sampling. I'm trying not to double up on things that the other newsletter items have covered

- Faculty voted to move our Academic Senate meetings from the second Friday of the month to the third Friday of the month starting this Fall semester, in order to increase communication between Classified Senate and Academic Senate. Both senates will participate in a "Representative Exchange" wherein a classified representative will

attend Academic Senate and a faculty representative will attend Classified Senate. Be on the lookout for the call for a faculty volunteer to serve our senates in this capacity.

- Columbia Senate Executive team met with MJC executive team to talk over issues that are affecting both campuses. The conversation went so well that we are planning on holding these shared CC/MJC exec meetings on a continuing basis. Part of what we discussed last time is the need for district wide trainings for the recently implemented systems: Barnes & Noble bookstore, Self-Service, and eTrieve. I would also vote for ongoing open-door workshops where we can drop in for help on a project, a la SLO camp from past semesters.
- A newly formed Budget Committee (called “augmented admin team” until we found a better name) will have two faculty representatives during the resource allocation process. It is of vital importance that the faculty membership be well versed in financial decision making to serve on this committee... is that you?
- Program Review time is upon us. We will have the support of the newly reimagined SLO workgroup (the SLOPR workgroup) to assist us in filling in the multi-page form.
- We finally got our large shipment of COVID home tests delivered, so the testing mandate is underway.

Hope you all enjoyed the bit of rain and snow we got in this last week of February. We are certainly in need of every drop of moisture we can get.

Cheers, Lahna



Academic Senate President Elect/Vice President:

By Marcus D. Whisenant

I have the pleasure of teaching my classes on campus this semester. It's a nice feeling to be back and looking forward to when campus is bustling again. As I was driving in the other morning around 7:30 I saw one of the maintenance crew members headed back to the shop and it reminded me of all of the unseen heroes we have on campus. When I have friends visit me up in the hills I make sure that I take them to campus. They are always amazed of its beauty and how well kept the grounds are. A big shout out to the maintenance and facility crews, the campus looks amazing.

On another note....." Never Fear Your Deans Are Here".

My office is haunted, the light keeps going out because of a faulty sensor switch. Lahna has an insect problem in her office!! What should Faculty do if they need assistance with office related problem? Please contact your appropriate Dean and they will handle the work orders. They can also help with Flex obligation. Everyone who is working on improving this system is grateful for the continued patience.

The WOW committee sent out an email with a loaded list of activities. WW runs from 2/28 – 4/4. Please check it out and spread the word with your students. I've attached an email snippet from Courtney Sutton.

The WOW Committee is excited to announce Wellness Week next week for our students! This week is designed to host a weeks' worth of events supporting the six different dimensions of wellness (Financial, Academic, Physical, Emotional, Spiritual, and Social); students will have the opportunity to engage with one another, connect with resources, and more!

How can you be involved?

1. Volunteer for an event! Click [here](#) to find the volunteer sign-up sheet.
2. Encourage students to attend!
3. Post this flyer in your area!

Be a part of the fun, check out all the events!

1. Take a walk or run with us on Wednesday, sign up [here](#)!
2. Like yoga? Attend a FREE yoga practice led by our own instructor, Sherie Newman.
3. Enjoy a social lunch break on Friday with a pick-up volleyball game!
 - a. Want to play? Click [here](#)!
 - b. Be a fan, and come support your side, students v. staff/faculty!

Warm up Wednesday's are back. Chef Robert will be rolling these out starting on Wednesday March 2nd. Please tell your students that soup and easy soup recipes will be available in front of the Bistro starting at noon and continuing until the end of the semester. A big thank you to Chef Robert and the WOW committee for getting this rolling again!!

Happy Saint Patrick's Day!!!

-Marcus

Part-Time Representative Senate Council:

By Dr. Peter Lee



At the Academic Senate Executive meeting today, I gave a hypothetical situation of the Pentagon deciding to re-deploy its military force of 100,000 soldiers in Germany to bases in Hungary and Romania, in light of the current Ukrainian crisis. The problem that I presented was that the military base in Germany had neither a phone network, internet access or satellite capabilities. The only answer was for the Pentagon to write a letter to the U.S. base in Germany and to mail this airmail via U.S.P.S. and requesting a return reply by the same modality. As ridiculous as my analogy appeared to be, a similar situation occurs at Columbia College with respect to all part-time faculty employees. Communication is not entirely out of the question but trying to communicate via email to all part-time faculty on key issues is about as slow and inefficient as in my analogy of using an airmail letter to Germany.

There are three part-time, voting faculty representatives and the question that arises is just this. How do we fully represent you? For example, when we cast our vote at the Academic Senate of the Whole meeting do we do so after consultation with the part-time faculty or is this purely an academic exercise based upon our own whims and feelings? How do we, as representatives listen to the voice of part-time faculty members and bring issues before the Academic Senate meetings?

Following today's meeting things should change for the better where a strong proposal was made by your Part-Time Academic Senate Representatives for an "Academic Senate and YFA Part-Time Faculty Monthly Meeting." This would be open to all part-time faculty members slated to meet online just prior to the Academic Senate of the Whole meeting with full access to the action and discussion items enabling issues to be discussed ahead of time. At the same time, it will allow all part-time faculty to present discussion items that your representative can present to the Academic Senate Executive meeting thus establishing full transparency and representation.

The proposal is for the Academic Senate and YFA Part-Time Faculty monthly meeting to be held on the second Thursday of the month 3.00 – 4.00 p.m. with the first meeting tentatively set for March 10 but this is TENTATIVE at present. I need to ensure that our "ducks are in a row" first. Please keep an eye on your Columbia College email for the latest update since your representative is fighting a deadline for submission to the Academic Newsletter.

Regards, Dr. Lee
February 25, 2022

Academic Senate Faculty Representative At Large:

By: Kirsten Miller



The charge of College Council is to provide recommendations to the CC President on matters of college and district-wide interest and concern. As such, we get to talk about budget stuff and how a college spends their money really shows what the priorities are. Lahna and I suggested that this charge include driving questions such as: 1) How is this good for students? 2) Does it build community? 3) Does it advance equity? 4) Is it sustainable (in time, resources, people-power, and/or environmentally conscience)?

Questions like these will help us make solid student-focused recommendations to the President, and we suggested putting something like these on each agenda to remind us of our priorities. Hope it sticks!

Voted in by all constituent groups, we'll be adding 2 faculty and 2 classified staff members to what we'll be calling the Finance Committee (or something similar), which has historically been Admin based budget decision making for the college. We think this will be a great way to increase transparency and provide multiple perspectives in those discussions. Lahna already put out a call for a quick ad-hoc version for this year, and the ask will come soon enough for faculty who are interested in serving in this way on a more regular basis (2 meetings each semester).

One-time funds – the recommendation going forward for this year's spending is using 1/3 of the amount we have available. On the tick list is to make the safety repairs at Willow, improve (literal) pathways for students around campus (specifically, stairs at Carkeet Park from the road as well as at Cellar Bistro area to the lake path, goat paths at Fir and Maple, and the dock over by Redbud), as well as to start working toward a multi-year plan for improvements to the outdoor and indoor student spaces at Manzanita (think permanent covered patio, more seating, what goes on with the bookstore space, etc). An equity center was included in the discussion on these funds as well, but that idea will be going back to the drawing board after hearing our ASCC student's response and alternative solutions to improve the DEI work on our campus and create inclusive spaces (rather than separate ones). I got permission from our ASCC President, Ricki Lee Korba, to share their letter with you all and I think you will be as impressed as I was with their thoughtful perspective--it's included in this newsletter for your pleasure reading.

I am honored to represent you and welcome any thoughts or feedback on these or other topics that you would like me to bring to the Senate Executive Team or College Council.

millerk@yosemite.edu or 209.588.2155

College Services Committee:

By Derrick Wydick:

Dear Colleagues,

Here are notes from the February 2022 College Services Committee meeting:

Facilities Update:

- Sinkhole Update—work on the Parcourse sinkhole repair is continuing. The very old tree next to the sinkhole will be preserved, with the assistance of Jeff’s students.
- Access to the dock at the reservoir will be improved with additional materials, and an accessible inflatable dock is planned.
- Gender-neutral restrooms will be expanded and identified.

Risk Management Update: Work on the cleaning up of the Willow building is continuing. Unidentified chemical substances (i.e. old glazing materials) need proper disposal. Older equipment will be donated to other schools or surplus by the District.

Campus Access Update: A suggestion was made to add fully-accessible pathways to replace the “goat trails” currently in use around the campus. It was observed that due to the steep nature of the campus that this would be a significant cost. Current goat trails are unsafe for some students due to steep inclines.





Technology Committee:

By Brian Greene & Kathy Schultz:

The Technology Committee held its February meeting on the 17th and covered the items below. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- **Website Design Update:** A Listening tour has been conducted and a summary meeting held earlier this week. Meetings have been recorded and anyone interested can contact Lisa Husman to view them. Reminder that the vendor is developing templates that will work with OmniUpdate. The colleges will be responsible for building out the content.
- **Firewall Security:** Insurance carrier requirements and best practices require tech infrastructure improvements. Data center upgrades, multi-factor authentication and firewall security are three areas that need to be addressed. We're working with Dell for the data center upgrades and the equipment has arrived and will be installed shortly. Upgrading the firewall is the next phase of improvement. Enterprise firewalls are expensive and a review is underway to determine the best approach for meeting our needs.
- Discussion about increasing the sensitivity of spam filters to block more phishing emails and the importance of educating users to identify phishing messages and not click on the links.
- Short discussion about the employee portion of Self Service and improvements that could be made to make it more user-friendly. IT will investigate configuration options and bring them to the next meeting. Contact your Tech Committee reps with suggestions.
- Reviewed the IT enterprise projects list and future workload.

DE Coordinator:

By Kathy Schultz



Hard to believe it is mid-semester already! And our Summer schedule is available, which means your Summer Canvas shells will be appearing shortly! Our Instructional Support Specialist – DE position will be on the March BOT meeting agenda and hopefully soon after we'll welcome a new member to our Columbia College family!

Helpful Tools!

As mentioned in our previous newsletter, we have received approval to fund a very helpful software tool called TidyUp! Once the licensing contract is complete, I'll integrate into Canvas and offer training on how to use the tool. TidyUp! gives us information on unused files and pages in our Canvas shells, allowing for quick and easy clean up in those courses we have been rolling over from semester to semester!

We are also continuing our conversation about digital syllabus software. We are looking at Simple Syllabus and will be presenting more information about it at our March Academic Senate meeting.

Professional Development

We held our first of four workshops focusing on Tips and Techniques used by your colleagues to align with various elements of the [CVC/OEI Course Design Rubric](#). Outlook invitations have been sent for the following remaining dates/topics:

Tuesday, March 8, 1:00 – 2:30

Wednesday, March 23, 11:30 – 1:00

Friday, April 1, 10:00 – 11:30

Pronto Pilot

We are continuing our pilot of the Pronto Communication Tool in the Spring semester. If you would like to implement Pronto within one or more of your Spring Canvas shells, as a way to interact with your students, give me a quick email and I can help you set that up. Pronto enables easy, synchronous chat between Instructors and Students as well as communication between students, for either an entire course or specific groups within a course.

2021-2022 DE Committee meetings

They are open committee meeting, and all are welcome. If you have an agenda item, please let me know so I can add it to a meeting. Our monthly meeting agendas and minutes are now being posted on [Board Docs](#). If you have any questions about finding them just let me know. [We will meet monthly on Friday from 10:00 - 11:30 am via Zoom](#). Below are the dates for the Spring semester. Outlook invites has gone out to all.

- **Friday, January 21**
- **Friday, February 11**
- **Friday, March 11**
- **Friday, April 8**

Hope to see you there!

Kathy Schultz

Teaching, Learning and Community:

By your TLC Crew,

First and foremost a big aloha to Cindy Inwood as she retires. Cindy has played a major role in the successful journey of TLC. Cindy contributed a plethora of time and knowledge to this non-committee and she will be missed.

On another happy note, congratulations are in order for Erin Naegle who has been appointed as the next TLC tri-facilitator. Erin will slide into my spot at the end of the semester when my term is up. Thank you, Erin, for your dedication and as most of us know make sure Micha eats before or during meetings he's more productive.

We have a few workshops slated for the next two months.

Mike Igoe will be discussing the ["Lost Art of the Email"](#) on Wednesday March 23rd at 3:00. Courtney Sutton and Mike Igoe will be discussing ["Connecting through Starfish"](#) on Wednesday April 13th at 3:00.

I will send invites out this week.

The team is working on another presentation that addresses successful Zoom lectures etc... These presentations will count as Flex activities (insert your comment here) but remember never fear for your dean is here....as mentioned above.

We are also working on a Spring Fling which would involve a non-formal gathering in which everyone is invited to hang out, eat, socialize and perhaps listen to some live music.

Our team got an email from Dr. Seegers while she is out on sabbatical. Adrienne wanted to spread the word about some new log in options for The Teaching Professor Website.

Teaching Professor Access

There are two ways to access the latest content or browse the archives:

1. On-campus, or when connecting via IP: go to www.magnapubs.com to view our group subscription content. If connected from an IP from your institution, you should see an option "Group Access" in the blue bar at the top of the page. Click Group Access to view the subscriptions currently available. It is not necessary to create an account or log in to access the subscription on-campus.
2. To access the group subscription from an off-campus computer follow the steps below.

To register and log in to access the group subscription:

1. Go to <https://www.magnapubs.com/register/>. Enter information in the required fields > Submit. NOTE: if you get an error that your password does not match, skip down to the **EXISTING USERS** Section below
2. Once successfully registered, you will see a screen "Thank you for completing your registration"
3. Go to <https://www.magnapubs.com/profile/join-sitelicense/8f8ffb4ace337e8d98cd6954441286dd>
4. On the right side of the page, in the "Username or email address" box, enter the email address that you submitted in Step 1.
5. Enter your password > Login
6. On the My Account page > Join Team
7. On the My Online Access page click the appropriate orange "Go to..." box for access

For Teaching Professor subscribers: When taken to the Teaching Professor web site, in the upper right corner, select Sign In. Re-enter your email address and Magna password. Click Sign In. You will now have full access to the articles and content on the site.

EXISTING USERS

If you get an error when using Create Account:

1. Go to <https://www.magnapubs.com/profile/lost-password/>
2. Enter your email address > Reset Password
3. Once the password has been reset, go to the URL in Step 3 above to complete the registration process and log in



The **mission** of the **Teaching, Learning, and Community Initiative** is to promote excellence in teaching and learning across the entire college community: students, staff, faculty, and administration, in an ongoing climate of growth and improvement.



Columbia College Foundation:

By Katryn Weston

Hello Columbia College Community,
The Columbia College Foundation is in the thick of scholarship season reviewing applications and awarding funds to our amazing students. Stay tuned for a scholarship celebration sometime in mid-April.

A reminder that the foundation is always [accepting applications for mini-grants](#). The mini-grants are intended to support the Foundation's mission "to promote student success by providing community resources that support and expand educational opportunities for Columbia College's students."

Our promise scholars have been working hard this academic year and we plan to recognize their achievements over a special breakfast for scholars and donors put on by Marcus Whisenant and his culinary class March 17th.

Happy spring!
Katryn and Amy

Institutional Effectiveness Council:



By Colin Thomas

The February meeting of the IEC committee was, well, effective.

- The IEC heard from CCRP (Columbia College Office of Research and Planning) director Ben Marcus about redesigning Program Review in the future to improve implementation and effectiveness. For now, the PR process is largely unchanged, though you may have noticed in a recent email that the process is being

conducted using a seemingly long .pdf form. This form mirrors the online forms used prior to eLumen implementation, and any appearance of increased length is largely due to the blank spaces left for user inputs. This form is (and was always) meant to be temporary.

- Work is continuing on building strategic plans. An external consultant is now involved, and is providing good input to this process. More news on this coming later this Spring.
- The call for ISER standard teams was largely successful, and teams will be finalized and notified very soon. Thanks to all who signed up!

Reports from several committees were heard:

DEI had no members present for a report.

TLC has professional development opportunities coming in the future for us. I suspect they have been explained in the TLC section of this report, but will include Starfish, Brain-Targeted Teaching, engaging people in an online setting. There is rumor of a community-oriented food day as well. The IEC, and this co-chair in particular, will closely investigate any food days for effectiveness at making our campus yummier. Quite seriously, this effort at making our campus more representative and welcoming is much appreciated. Kudos TLC!

SLO committee is undergoing some changes. As SLOs are closely tied to program review, the committee is being expanded to include a charge of overseeing program review. Of course, the acronym must also be expanded; the new committee will be the Student Learning Outcomes and Program Review committee, aka SLOPR (*slow-purr*). This committee will need more faculty representation, so if you were looking for a committee with a cat-themed acronym here's your chance!

CC reported augmenting the Admin team to include faculty and classified representatives. Also, an idea for an Equity Center is being discussed; details of this idea are still being developed. Finally, the ideas for surplus fund uses are finalizing at College Council.

As always, I look forward to opportunities to represent your requests, ideas, and opinions to the IEC. Please reach out to me with any of these.

Colin
x5151



THE 10+1

§ 53200. Definitions.

For the purpose of this Subchapter:

(a) “Faculty” means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

(b) “Academic senate,” “faculty council,” and “faculty senate” means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term “academic senate” also constitutes reference to “faculty council” or “faculty senate.”

(c) “Academic and professional matters” means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;

6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) "Consult collegially" means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

Associated Students of Columbia College:
By Ricki Lee Korba
ASCC Response to Proposed
Equity Center



February 11, 2022

To whom it may concern,

We, the Associated Students of Columbia College, are appreciative for the opportunity and inclusion to review, and provide our feedback on the proposal for the Equity Center and New Positions. After lots of thoughtful consideration, both in what has been discussed in meetings and in reading the document; below are our thoughts, recommendations, and areas of identified need.

In this written response, we have highlighted our recommendations regarding the onward movement of particular elements which we deem beneficial to the student body. However, we the ASCC are not in favor or support of the usage of the college funds to implement the element of an Equity Center on campus.

It is the suggestion of the ASCC that the resources for the Equity Center be allocated toward enhancing and bolstering the services currently offered at Columbia College as well as creating new services to benefit and support the entire campus community.

One such area of need that could be enhanced with the proposed funding and staffing is that of Basic Needs and creating centralized wellness programming from Pinyon and Ponderosa Buildings, "Wellness Lane". In our Fall 2021 Student Survey, basic needs were one area that was repeatedly brought up by our fellow students. This enhancement of basic needs services can take the form of upgrading the services that the Pinyon and Ponderosa buildings already provide. The recommended position of Program Technician creates an environment that could grow, support, and enhance the wellness services from Health Services and Mental Health Services. In addition, the Mental Health Services Support funding can help bolster existing services. We strongly recommend additional mental health counselor hours specifically during summer, May-August. The Health and Wellness services at Pinyon are vital to students, providing more resources for marketing the existing services will make them more accessible and more obtainable.

In the Equity Center and New Positions proposal the need for larger spaces in departments that service underrepresented populations was heard loud and clear. However, we the ASCC feel this allocation of space could be managed differently. DSPP serves a very large percentage of the population so allowing that department to move into the vacant Buckeye rooms allows them to have a larger High Tech Center and a more private location to discuss with staff. This department moving out of Manzanita would open up the left side of the Special Services hallway to allow EOPS to move in and have the space they deserve.

Other than the need for physical spaces for departments, the idea of safe spaces and dedicated spaces is also a large need for the campus. While the ASCC does not feel that one

Equity Center would serve the campus well, there are other ways we can appreciate and support those underrepresented populations.

Enhancing the Veterans' Resource Center (VRC) would be a wonderful start. It is already well equipped with many of the services mentioned in the VRC proposal. The ASCC supports the use of this funding for the refurbishment of our current VRC in Toyon at Columbia College as well as any increased support of its services. We do not feel that it needs more staffing since this area is already supported by and overseen by Lesly Michtavy who is a Certified Official for the GI Bill, a Veteran's Resource Task Force, and a Veteran's Academic Counselor. Any additional need for support to this population could be met through a collaboration with the proposed Program Technician position that we suggest would be based out of Pinyan.

The creation of the Dream Resource Center (DRC) inside of the previously mentioned new EOPS location would provide invaluable resources and services to those Dreamers just as the VRC does for Veterans. Translation services have been identified as a need from an outreach and new student perspective including, and not limited to, language, hearing and visually impaired students. Translation services will aid in breaking the language barrier many students have when coming into Manzanita looking for support.

This new EOPS space can also house the creation of a Resource Center for Foster Youth (FYRC) supporting them with specialized resources and support from the current special programs support staffing.

Inside of Buckeye with DSPS, the creation of a Neurodivergent Center would both provide a space for resources and support just like the VRC, DRC, and FRYC. It would also be a private space of comfort for Neurodivergent students to study, work, and relax while being in a space that conforms to their specialized needs.

In contrast to the dedicated physical spaces previously mentioned, we the ASCC have heard from the LGBTQ+ student population that such a space is not needed. The LGBTQ+ students in both the general student body and those holding positions in the Senate expressed the concern that such a space would make closeted individuals, those that have not come out publicly with their sexual/gender orientation, very uncomfortable. As well as making them in a way, forced to come out before they are ready. We the ASCC recommend the implementation of institutionalizing Safe Space Training for all staff and faculty. With the hopes that this program would turn into a Train the Trainers program in the future.

One need from the general student body population that could use its own dedicated space, however, is that of space to De-Stress or simply take a nap. This space could live in the Student Center, using the space next to the kitchen, where all students can come take a nap or just sit in a quiet room for a couple of hours.

We present these options to you as alternatives to an Equity Center for the following reasons: There is already a space on campus for students of all backgrounds to come together in Ponderosa. By creating additional space for minority groups, you are telling the Student Body that they are not safe in the Student Center, nor anywhere on campus. Creating a space for minority students, while done with the best intentions, can have severe consequences in the way

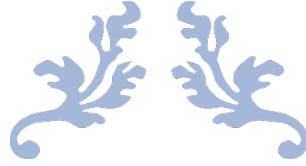
that it segregates and puts a target on these minority students. While we hope that no student targets these groups with intentions to harm, minority spaces around the country (both on and off campuses) have been targets for violence and hate crimes. For example; the 2016 Orlando Nightclub shooting, the 2015 Charleston Church Shooting, as well as the countless Mosque, Gurdwara, and Synagogue attacks.

Our student survey from Fall 2021, Provided specific student needs and possible solutions identified by our student body. Administration has an opportunity to respond to the needs our students identified with tangible resources and realistic solutions. We believe that the funds are better spent not on a Director of Equity/Special Programs' salary or an Equity Center, but on suggestions from the Fall 2021 survey or those laid out in the above response. This allows for more resources and support for undocumented and first-generation students, the ability for LGBTQ+ students to privately seek advice/support from their favorite faculty member rather than outing them to the entire school when they may not be ready, a place for our large neurodivergent student population to go, and an upgrade of our existing veteran's space. Thank you again for taking the time to read our response, and again giving us the opportunity for giving our feedback.

Sincerely,

A handwritten signature in black ink, appearing to read "Ricki Lee Korba". The signature is fluid and cursive, with a prominent initial "R" and "L".

Ricki Lee Korba
President, Associated Students of Columbia College



COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

January 2022



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Part-time Faculty Senate Council Rep:** Peter Lee
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Student Success Faculty Rep:** Stephanie Beaver
- **Distance Education:** Kathy Schultz
- **Institutional Effectiveness Faculty Rep:** Colin Thomas
- **Teaching, Learning, and Community:** Micha Miller
- **Foundation:** Katryn Weston
- **Curriculum Committee Chair:** Mike Torok

Also included: Ten +1 definitions

President's Message:



Dear Faculty Colleagues,

We have nearly reached the 25% mark on this Spring 2022 semester, and many of us would agree it has been a bit of a rough start with so many things happening (or not happening as the case may be) at once. The balance between personal life and work is, as always, tough to maintain. My garden calls me away from my computer and doesn't let me slack too far from my personal goals. I have the first paper whites blooming in my garden and I'm busy dreaming of what I can plant this year. Trying to get the last of the digging done before the ground gets too hard. I'd love to hear what you are doing in your spare moments that brings you joy.

Here are a few things that have happened so far this semester on campus:

- Columbia's new president, Dr. Lena Tran is expected to officially start on March 7th. Board of Trustees is expected to confirm the appointment on their next meeting on [February 9th open session starting at 5:30pm, via zoom](#). As we all saw during the open forums, the candidate pool for Columbia's next president was very strong and we were bound to get a strong leader no matter what. I have hope that Dr. Tran will lead our college forward to support our students, and be the champion of our college in our broader community.
- Hiring committees for tenure-track faculty Music, EMS, and Articulation/ Counselling; 1-year interim faculty position in Earth Science/ Geography/ GIS; and administration position of Health Services are all moving forward on their respective timelines. Screening committees are working diligently to revise Job Descriptions, write interview questions and will soon be reviewing applications. Thank you to all the faculty who are taking hours upon hours to volunteer for these hiring committees! A small workgroup is already looking through the FHP form and process we used in the fall to revise it based on the feedback we received from its use. Hopefully the next process will be more transparent conversation and less laborious forms to fill out.
- Barnes and Nobel bookstore has not met expectations for serving Columbia (or Modesto) this first semester of their contract. Transitions to new systems can be rough, but this was especially difficult since Columbia lost our physical location for a bookstore while Modesto maintained their bookstore location. While the importance of ordering class materials on time can not be overstated, having a reliable source for class materials is a foundational expectation of instruction, without which all of our carefully planned curriculum goes right out the window. While we are in this first phase of adopting a new way of receiving course materials through Barnes and Nobel, an

accurate record of what works and what doesn't is going to be key in moving forward to a better service for the next semester. Please continue to email our Barnes and Nobel representative Janelle Maiwald (maiwaldj@yosemite.edu) with any questions, comments, and concerns, and check in with the website ([Barnes & Nobel Manzanita Bookstore](#)) to ensure the information is correct.

- SelfService add authorization process has had some hiccoughs in implementation. Problems include: needing students full name or ID number, which is often missed when a student is using personal email or nicknames; students needing to get interaction with the professor while professor is off contract, and the general sense that the software is adding stress and work to students, instructors, staff, and administration instead of being a tool for efficiency and accuracy.
- COVID cases are at an all-time high in our area and continues to impact learning environments. The testing mandate from the Board of Trustees has not rolled out on the same timing as our sister college, which might be a blessing in disguise since Modesto experienced many technical difficulties. At Columbia the testing protocol was first delayed due to global supply chain shortages, and now we are in the phase where we are trying to write instructions to meet all contingencies of implementation from underage students to not having a compatible smart phone to needing perfect lighting to scan the completed test. The soft roll out with Employees is starting at the end of week 3, with Students expected to start testing in the week following. Masking, hand sanitizing, and distancing continues to be the norm. Those of us that are serving students on campus need all of us to work together to keep us safe and able to stay on campus. Thank you to all of the efforts in continued masking, physical distancing, staying home if you have symptoms, contact tracing and unprecedented flexibility. This is all for the benefit of those needing to meet in person, so the continued support through transitioning back to campus cannot be understated. Those of us who are serving students remotely, thank you for your ongoing work online to give options for students who are not coming to campus.

Our Columbia family is working together to make the best of a difficult situation, for that I thank each of you that has contributed. Laureen Campana has risen to near sainthood with her heartfelt support of staff and students in navigating testing, quarantine, changing protocols, and unknowns. We are lucky to have her time, effort, and vast knowledge of all things related to the pandemic. I appreciate Dean Raelene Juarez's mantra of "lets take a deep breath" during all of her presentations and workgroup interactions. I would add on Tamara Oxford's ABC's of stress management to Raelene's mantra, so I'll end with my heartfelt request that we all take good care of ourselves.

ABC's of stress management

Awareness of your body. Unclench your jaw, scan your body for where you are tensing muscles. Melt into relaxation.

Breath. Inhale through your nose for a count of 5, hold, release through your mouth. Envision that breath going to the tense muscles and melting the tension away. Repeat these deep slow breaths as often as you need to.

Compassion. You may find that holding your own hand, like you would hold the hand of a dear friend who is going through a rough time, gives extra comfort. Speak to yourself with kindness and recognition that you are doing what you can do.

Remember, all of this was so that when we come back together, none of us is missing. Hope to see you on zoom at our next Academic Senate meeting on Friday February 11th 1:30-3:30.

Cheers, Lahna



Academic Senate President Elect/Vice President Report

By Marcus D. Whisenant

Happy New Year. We have been busy updating the Senate Executive Handbook to make it more user friendly. A big thank you to Lahna VonEpps, Brian Greene, Tim Elizando and Jessica Anselmi for all of the valuable information and edits. On the Covid front I would like to thank Courtney Sutton and Mike Igoe for handling the distribution of the take home kits to our students. I would also like to thank Kyle Elkins and Cathy DeMoss for the distribution to all of us. Another big shout out to Laureen

Campana who has been a “rock” and has kept us going through all of this. Thanks to all of the behind the scene resources and people as well. Although this semester started off a bit rough it seems to be rolling along and I look forward to seeing more people on campus. Thank you to all of the contributors of the newsletter. Please let me know if I can assist anyone with questions regarding Academic Senate.

Part-time Representative Senate Council

By Dr. Peter Lee



I welcome all part-time employees to the Spring 2022 semester. I am your part-time voting faculty representative to both the Senate Executive meeting as well as the Academic Senate as a Whole committee. Your other representatives who serve as voting members to the Academic Senate as a Whole are Ladeane Hansten and Nicole Dorner. It is the Senate Executive meeting which discusses and sets the agenda for the Senate as a Whole committee. The Senate President, currently Lahna VonEpps sets the agenda and conducts all Senate-of-the-Whole and Senate Executive meetings. I mention this since elections for part-time faculty representation on the Academic Senate will occur the week of March 7th. Nominations for candidacy are open from January 5th to February 17th. If you are interested in more information, contact Pam Guerra-Schmidt. I am open to serving for another year but other part-time faculty might also consider putting themselves forward.

Several important changes have been foisted on faculty members including all part-time members. For the Spring semester we have had Self Service, the closure of the bookstore and other programs that are too numerous to mention. I consulted my seaweed yesterday (we do this in England to determine the weather) and it said that a large number of “adds” were being submitted after census day. I myself was locked out of Self Service for eight hour due to “bugs” with the system. I want to hear from you if you have encountered problems particularly with Self Service and the closure of the bookstore. Send me an email and I will bring the issues before the Senate Executive.

We had a fruitful joint meeting on January 21st between both Columbia College and Modesto Junior College Senate Executive members and this will continue in February in addition to the normal monthly Senate Executive meeting. Discussion items included common “course alignment” and “course modality definitions” between both colleges. You might liken this to watching the weather forecast on two different channels one of which expresses the wind in miles per hour and the other in knots per hour. How do you get commonality? More on this later; enjoy the Spring semester.

With regards, Peter
Dr. Peter David Lee
(209) 352 0516
leep@yosemite.edu

Academic Senate Faculty Representative at Large

By: Kirsten Miller



Our January College Council meeting focused on three main topics:

The budget development process: it was suggested that an update to our participatory governance process (and thus handbook) be made to include 2 faculty and 2 classified (the senate presidents and one additional from each group) in the meeting/s

that decide how the money gets spent. We often have very different views than budget managers and administrators, and the consensus of the group was that it's a great idea to be more inclusive. If you have thoughts, let me know and I will take it forward.

Equity Center: Dean Kirsten Frye presented the idea of an Equity Center that has stemmed from the work of the DEI and Special Programs teams. We had a robust discussion on space, purpose, needs, staffing, funding, and more. All agreed that student voices need to be at the front and center of this conversation and Dean Frye has been working with our ASCC student representatives to talk through some of these initial questions. I mention it here so you can be aware it's on the table and participate in future discussions if you'd like.

Bookstore: we basically reported student, faculty, and staff complaints about the transition to the online bookstore, and reiterated that we feel the lack of a physical bookstore presence is a detriment to our campus. We brainstormed some ideas for consideration, and Trevor feels that as this was the first time through, we've learned a lot and hopefully it will just get smoother from here. It was also noted that it is vital for faculty to send in their adoptions as early as possible to keep costs down for students, as well as for students to be able to get their books in time for classes to start. We had the added bonus/hoop of the vaccine incentive this semester in the form of a bookstore voucher that only works with our online bookstore, and it's important for students to know that those vouchers will be good until Dec 2022 if they weren't able to use them this spring.

I am honored to represent you and welcome any thoughts or feedback you would like me to bring to the Senate Executive Team or College Council. millerk@yosemite.edu or 209.588.2155

College Services Committee

By Derrick Wydick

Dear Colleagues,

Here are notes from the January 2022 College Services Committee meeting:

Bookstore Update: Barnes and Noble has taken over the administration of the online campus bookstore. Some faculty did not communicate their book selections to BN, and this has caused a lot of problems for students trying to obtain their books for Spring 2022. If you have not notified the bookstore of your Spring 2022 adoptions, please contact Janelle Maiwald at maiwaldj@yosemite.edu

At this time (very fluid) books are either being delivered to the Library from MJC, or shipped directly to the student's home. Faculty are asked to be flexible on assignments for January that require textbooks, and to ensure their text is on reserve at the Library.

Leftover supplies that were unsold from the Bookstore will be donated to students receiving services in the Foster Youth Program on campus.

Covid Update: Self-administered tests have arrived on campus to be distributed. Positive tests have been high, even among vaccinated individuals. Please continue to be vigilant in observing COVID regulations on campus in the interests of both staff and students.

Facilities Update:

- Walkway improvements in front of Tamarack/Redbud have commenced.
- Tree removal has been delayed 2 weeks to allow crews to catch up from the January storms.
- Willow building is doing cleanup of old art supplies—if you know of anyone who wants to adopt paints, glazes, etc. contact Operations.
- There was discussion on how to use, even temporarily, the former Bookstore space, possibly as a student-gathering room.

Safety Update: Welcome to Glenn Cadwell, our new campus safety manager. The District is still hiring a Safety Director at this time.





Technology Committee

By Brian Greene, Kath Christensen Kathy Schultz and Tim Elizondo

The Technology Committee held its January meeting on the 20th and covered the items below. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- Media created a HyFlex cart that is in Fir and is being used for two classes. Thus far reports are positive. They have equipment to create a second cart if there is demand. Kevin Grenados will be working 4/10 workweek that will end at 8pm, providing evening coverage.
- IT is proposing a \$1.5 million upgrade to the two data centers (one on each campus). Will improve speeds, storage capability and maintenance ability. Will be paid for with a combination of savings from the colleges and district as well as relief funds.
- Computer labs currently open to students include the library, Career & Transfer Center, AAC and High Tech Center. Fir and Juniper labs are no longer open labs because of staff vacancies. The Ponderosa lab has been decommissioned.
- Website revamp project is underway. It is being led as a marketing project, not IT. Lisa Husman is coordinating and scheduling listening tour events in the coming months.
- Discussion about some of the challenges with the Barnes & Noble interface. If faculty are using an OER textbook the note says “No textbook required, which can be changed to a different default statement if faculty talk to our Barnes and Noble representative. Faculty should also share bookstore concerns with their dean.
- Ariana Ganzalez (MJC counselor) presented a joint resolution calling for the District to provide students with more informative transcripts that help them identify the number of units that apply to degrees.
- There was a request to provide students with access to LinkedIn Learning (formerly Lynda.com) training videos. These videos are currently available to employees via the [Vision Resource Center](#) website. Trevor indicated funding is available and we are exploring licensing options.

- Kathy Schultz thanked IT for assigning a Business Analyst to the team that is investigating the possibility of implementing Simple Syllabus. They will schedule a meeting with the vendor to specifically discuss the technical aspects required.
- At a previous meeting, Ryan Brady reported that WiFi outdoor coverage has been completed for Sugar Pine and Sequoia. Expanded coverage is still needed for the Library patio and Ponderosa Student Center, among others.



Student Success Council

By: Stephanie Beaver-Guzman

Happy Spring term, I hope its going great for you. Please see the updates about the Student Success Council Meeting (held on 1/28/2022). I did have to leave 20 minutes early, so there are some additional discussion points I did not include. Please reach out to me if you have any questions and would like clarification. This report is in outline/bullet form.

Happy Reading, Steph

1. Student success story – Monika Sullivan
 - a. UCD transfer, CSU Sac: BA in Psych, MA in Counseling, pursuing career counseling and/or clinical counseling
 - b. Shared what helped her so much at Columbia. Focus on use of student services:
 - i. Trio, eops, scholarship, peer mentors, tutoring, stud gov
 - ii. Says you get what you put into it
 - iii. Invitation to students to participate is vital, in her opinion
 - iv. What helped: sense of community, support, invitation to , exposure as a first gen student, financial literacy
 - v. Transfer – good fit but a large institution was daunting, hard to find out who advisor was, navigating changes in system, financial literacy, life skills, finding community on campus,
2. New funding providing new opportunities
 - a. Classified staff and a director positions are being proposed with new basic needs funding
 - i. Explained different streams of funding and purposes

- ii. Explained Director of equity and special programs
 - iii. Explained Basic needs coordinator
 - iv. Explained space envisioning for underserved populations and groups
 - b. Group discussion about space and proposals
 - i. Importance of not connecting special populations /groups with mental health
 - ii. Importance of not losing sight of Dreamers need for space
 - iii. Importance of summer mental health counseling
 - iv. Importance of not losing computers for English classes, proposed building space is used for English classes
 - v. Student perspective sharing that he didn't know if racism is a thing on this campus, and he felt that this would be putting walls up between students.
 - vi. Melissa and Kirsten are open to feedback about the space and position/s, and will be sharing with various constituent groups this semester
- 3. Proposal for Common Reader Project
 - a. Sean shared the event planned for the common reader this spring
- 4. Other items on agenda but not covered due to running out of time:
 - a. Proposal for Student Dorm Project
 - b. Timely MD
 - c. CC Core Values

DE Coordinator Report for the Academic Senate

By Kathy Schultz



Welcome to Spring 2022! The beginning of the semester was a flurry but now that we are settling in, let's look ahead to some things we'd like to get accomplished! Our screening committee for the Instructional Support Specialist – DE position has completed first level interviews and we are excited to see the process come to fruition later this semester!

Helpful Tools!

No final decisions yet, but we have been evaluating two software tools that could be very helpful for faculty. TidyUp! gives us information on unused files and pages in our Canvas shells, allowing for quick and easy clean up in those courses we have been rolling over from semester to semester!

A more substantial proposal is the concept of a digital syllabus, built within our Canvas shell with standard information such as course description and SLOs pulled for us from our other systems, agreed upon content, such as our DSPS statement that we developed through the Senate, dropped in where we want, and the parts we need to be unique are totally customizable and accessible! We are looking at Simple Syllabus, discussing it in many governance bodies throughout campus, including IT, and speaking to our colleagues at other colleges who are using it to see if this tool could save faculty time and effort, as well as remove workload from our classified members who must capture and file all our syllabi every semester, which means we have to post them and send copies. A digital syllabus program will automatically collect syllabi and make them available to our students, as they are now on our directory pages but in an easy to search interface. An invitation via email went out but if you didn't see it, and would like to check out Simple Syllabus, you can register for this webinar scheduled for February 9 at 11:00 am. [How Digital Class Syllabi Promote Equity Across the California Community College System](#)

Curriculum Updates

Since Covid necessitated almost all faculty going through the required training of the EDUC 50 course, and many of you also completed EDUC 51 & 52, we find ourselves in a transition, where we are not enrolling sufficient numbers for a good cohort for these unit bearing courses. They

will be deactivated through the curriculum process, effective Fall 2023. So new, non-unit bearing training will be developed! There will still be a basic training requirement for all new faculty, which I have been doing with individual meetings throughout a semester and/or as needed. But I would welcome any feedback about professional development courses that you feel would be helpful for you, and the format that you feel would work. For example, we did a four-week Accessibility training, with one Zoom session per week and required work product. I'm also working on developing a Canvas shell that could be accessed and activities completed in a self-paced way, although with feedback from me on completed items.

This semester we are planning some workshops focusing on Tips and Techniques used by your colleagues to align with various elements of the [CVC/OEI Course Design Rubric](#), for example, Section A on Content Presentation, Section B on Interaction, Section C on Assessment and Section D on Accessibility. Look for Outlook Invites for those soon!

Quick Canvas Update

During a regular Canvas update, two changes were made that you should be aware of. The default color on links has been changed to a slightly darker blue to give better contrast and avoid the accessibility checker requiring a fix. Also, in your gradebook, you can now view your students' names split into two columns if you prefer. This [Canvas Updates](#) video (2:55) will give you the visual on each of these changes.

Flex Credit

The Part-time Faculty InService, InService Day and Professional Development sessions from January 5th, 6th & 7th are on the calendar in the Vision Resource Center. If you attended these sessions and want to claim them for Flex credit, login to the [Vision Resource Center](#), click on Calendar, find the activity, and register to add it to your transcript. Not all parts of the new system are fully implemented yet, but they will be, so please be patient and you will continue to get updates! Thank you to those who tried the new system and shared your experience!

Pronto Pilot

We will be continuing our pilot of the Pronto Communication Tool in the Spring semester. If you would like to start fresh with one or more of your Spring Canvas shells, using Pronto as a way to interact with your students, give me a quick email and I can help you set that up. Pronto enables easy, synchronous chat between Instructors and Students as well as communication between students, for either an entire course or specific groups within a course. The vendor is offering some training webinars in early February, which you can [register](#) for at no charge.

Student Satisfaction Inventory

This survey went out last Spring and only had two questions pertaining to Online Learning. Thank you to Ben Marcus for working with the DE Committee to revise and develop new questions to be included in this Spring's version of the SSI, so that we can better understand

our students' assessment of how important various elements of online learning are and how well the college is doing in providing those elements.

2021-2022 DE Committee meetings

They are open committee meeting, and all are welcome. If you have an agenda item, please let me know so I can add it to a meeting. Our monthly meeting agendas and minutes are now being posted on [Board Docs](#). If you have any questions about finding them just let me know. [We will meet monthly on Friday from 10:00 - 11:30 am via Zoom](#). Below are the dates for the Spring semester. Outlook invites has gone out to all.

- **Friday, January 21**
- **Friday, February 11**
- **Friday, March 11**
- **Friday, April 8**

Hope to see you there!

Kathy Schultz

Institutional Effectiveness Council Report



By Colin Thomas

The January meeting of the IEC committee is reported here. Highlights were:

- The Accreditation ISER committee has Tri-Chairs: Brian Sanders (administration), Colin Thomas (faculty) and Elissa Creighton (classified) have joined forces to coordinate the 2024 ISER. Evidence gathering teams are developing and YOUR participation is needed. Fill out the [2024 Accreditation ISER Team Sign-up](#) form, or

contact any of the Tri-Chairs for information.

- In-Service Day had a presentation(ish) on Integrated and Strategic Planning, as final plans are necessary for inclusion in the ISER. Efforts to develop these documents are being ramped up.
- Institutional research has created several new charts for viewing staff and management sizes and hierarchies. These will be available in BoardDocs, but not as of this writing.
- Program Reviews will again be fully implemented this Academic Year (AY); check your program's position in the [Synchronized Program Review and SLO Assessment Cycle](#). For information regarding use of eLumen data, Program Review templates and all things program review, contact [College Research and Planning](#).

Reports from several committees were heard:

DEI committee desires to have the [College Core Values](#) updated and approved for inclusion in the [Participatory Governance Handbook](#) by the end of the semester. Contact your DEI [committee](#) members if you have input.

TLC claims the professional development day was a success (it was, imo). The workshop was presented in a hybrid format, and it included presentations on equity minded syllabus, mental health, equity and inclusion, and articulation. The TTKLs are in-progress if you want to get involved.

SLO coordinator Don Dickinson discussed how the roles of coordinator, SLO wizards (now defunct), and the work of the committee has changed now that the process is more fully integrated into eLumen. As SLOs are foundational for program reviews, subsuming the SLO committee work into a committee/council that is also responsible for the Program Review process was discussed.

Please reach out to me if you have any issues or concerns you want represented relating to institutional effectiveness.

Colin
x5151

Teaching, Learning and Community (TLC) Report

By Micha Miller

First and foremost, the TLC committee wants to do a shout out to all the awesome presenters during Columbia College Professional Development Day.

Sara Mitchell – TTKL Faculty Hub

Kathy Shultz, Sean Osborne, Pam Guerra-Schmidt, and Marcus D. Whisenant- Equity Minded Syllabus

Tamara Oxford- Mental Health

Stephanie Beavers-Guzman – Beyond Equity

Anthony and his crew- Lunch!!

Elizabeth Pflieger – Articulation

Thanks to Kevin and Scotty for the tech!!!

Work continues on the Staff Hub to complement the Faculty Hub.

Keep your eyes out for future TLC activities- Some of the highlights- Primer on Starfish, Engagement in online zoom sessions. More Brain-Targeted-Teaching and lastly some Spring

Food Fling in late March. Trying to keep it real- See updates as we get dates and people dialed in for our upcoming presentations/lunch fling.



The **mission** of the **Teaching, Learning, and Community Initiative** is to promote excellence in teaching and learning across the entire college community: students, staff, faculty, and administration, in an ongoing climate of growth and improvement.



By Katryn Weston

Happy New Year Columbia College Family!

The Foundation will honor Promise Scholars and the community donors supporting this program at our upcoming Promise Breakfast on Thursday, March 17th. This is an annual event done in partnership with the students in the Introduction to Commercial Food Preparation class.

Thanks to support from the Foundation's Promise Committee and the college's special programs, ten young students in need have been provided housing in the dorms at Columbia College for spring semester. This is a pilot program in which the student service team is working closely with the Foundation to plan our next steps. Many thanks to the foundation, Kirsten Miller, Mckenzie Greene and many faculty and staff who contributed to making these students feel welcome and cozy in their new apartments.

The spring scholarship deadline is quickly approaching on February 4th. Please take some time to complete student evaluations if you have any. These recommendations mean so much to our students.

Thanks also to our volunteer reviewers who helped score fall and spring awards for the Osher and Finish Line scholarships – spring semester checks are going out this week to more than 40 continuing students in these two scholarship programs!

Katryn and Amy

Curriculum Committee

By: Mike Torok

- The curriculum changes approved in Fall 2021 are being incorporated into the upcoming 2022-2023 catalog. All changes approved this past Fall will be effective starting Summer 2022. Thank you to all those who participated in this last round!
- eLumen Open for 2023-2024 Curriculum Modifications
 - Start now to avoid the crunch at the Fall 2022 deadline! All curriculum changes approved in Fall 2022 will be effective Fall 2023.
- Our 5-year review cycles are back in focus following our transition to eLumen.
 - There are currently [162 courses](#) and [6 awards](#) that are either due (or past due) for review. The number of awards needing review will increase as faculty begin updating the courses in their discipline(s).
 - I am currently contacting full-time faculty who have been designated as the point of contact for each discipline where review is needed for the upcoming cycle.
 - For those who need a refresher on eLumen, please visit the [eLumen Training Materials](#) page.
 - As a reminder, both full-time and part-time faculty will begin receiving eLumen email notification as courses/awards wend their way through the review process. Please check regularly for those items requiring your attention to expedite the review process.
- Curriculum Representative Needed



We have one current vacancy on the Curriculum Committee – CTE Representative. If you are interested in serving, please let me know.

- Questions? Assistance Needed?

Please contact either me, Jessica Anselmi, or Elissa Creighton for curriculum questions or assistance.

Respectfully Submitted,

Mike Torok

THE 10+1

§ 53200. Definitions.

For the purpose of this Subchapter:

(a) "Faculty" means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

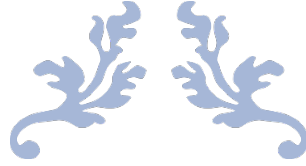
(b) "Academic senate," "faculty council," and "faculty senate" means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term "academic senate" also constitutes reference to "faculty council" or "faculty senate."

(c) "Academic and professional matters" means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) "Consult collegially" means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.



COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

November 2021



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Curriculum Committee Chair:** Mike Torok
- **Distance Education:** Kathy Schultz
- **Institutional Effectiveness Faculty Rep:** Colin Thomas
- **Student Learning Outcomes:** Don Dickinson
- **Teaching, Learning, and Community:** Marcus D. Whisenant
- **Foundation:** Katryn Weston

Also included: Ten +1 definitions



President's Message:

Hello Faculty Colleagues

Its beginning to look a lot like... the end of the semester! I have been thoroughly enjoying the “greening of the foothills” while simultaneously being completely confounded and worried about noticeable change in climate. I’m waiting for the first frost so I can fully transition my summer garden to my winter garden and in the meanwhile am currently harvesting more zucchini, tomatoes, tomatillos, peppers and flowers than I did the entire rest of the year! For those of us that garden, I think we can agree that this

has been a strange, and at times frustrating, year for growing food. This goes hand in hand with the strange times we are living in while we support our students’ growth. I would like to again say how grateful I am to be working at a college that so obviously cares about student success at all levels. Faculty especially have worked tirelessly on behalf of our students, remaining flexible while holding high standards, pivoting at a moment’s notice, all while continuing to participate in shared governance of our college. This careful balancing act takes thoughtful reflection and consideration and I applaud my colleagues in the continued efforts in the face of adversity. I’m sure you are looking forward to your much-deserved break!

We had our last Academic Senate meeting of the Fall 2021 semester on November 12th, the day after Veterans day, and attendance was at the lowest I’ve seen all semester. Those that are unable to attend meetings can always email/call me with anything you would like for me to speak on your behalf during Senate meetings. Agendas are sent out no later than 72 hours before the meeting for your review for just his purpose. We don’t meet in December, so our next opportunity to discuss and vote on Academic Senate matters will be on January 6th from 3:00-4:30 on Inservice day. We are working towards making this a Hyflex modality, more detail to come. If you have items to share with the Academic Senate, let me know so I can add them to the agenda.

Here are the things that I’ve been paying attention to around campus that I think you should know about:

Columbia Presidential Candidate forums.

Presidential interview occurred the last week of November and five candidates are being sent forward to second level interviews. Chancellor Yong reported that the 2nd level interview panel will include the following: Chancellor Yong, MJC president Santanu Bandyopadhyay, Columbia Interim President GH Javaheripour, California State University, Stanislaus President Ellen Junn, University of California Merced Chancellor Juan Sanchez Munoz. Survey Monkey will be utilized to give feedback to the interview panel regarding the candidate forums. If you are unable to participate in the live forum, there will be recordings made available.

Left to right: Nicole Albo-Lopez, Val Martinez Garcia, Joseph Piazza, Brian Sanders, Lena Tran.



Thursday, December 9, 2021

- 9:00 a.m. Brian Sanders, Ed.D. Forum: <https://cccconfer.zoom.us/j/91608677279>
- 11:00 a.m. Nicole Albo-Lopez, Ed.D. Forum: <https://cccconfer.zoom.us/j/93435114384>
- 2:00 p.m. Val Martinez Garcia, M.S. Forum: <https://cccconfer.zoom.us/j/91910117513>

Friday, December 10, 2021

- 9:00 a.m. Joseph Piazza, Ed.D. Forum: <https://cccconfer.zoom.us/j/98736353191>
- 2:00 p.m. Lena Tran, Ed.D. Forum: <https://cccconfer.zoom.us/j/94716378348>

Chancellor Yong will council the Board of Trustees prior to the 1/12/2022 board meeting regarding the finalist from the selection process. We can expect that our new Columbia President will join us as early as the end of January, but more likely in February.

Board Policy 6305 – District Reserves – Chancellor Yong reported that the Board Finance Committee, at their last committee meeting, requested that the District reserves be raised from 10% to 17% due to the latest recommendation from the State Chancellors’ Office. Chancellor Yong explained that the State Chancellor’s Office now recommends that districts have a minimum of two months of operational costs in their reserves. Two months of operational costs for our District would be estimated at about 17%, which is why there is a request to raise the amount by 7%. Chancellor Yong acknowledged that the process, used by the P&P Committee to review changes to policies, is very lengthy. Being so, Chancellor Yong stated that he is requesting that the council move forward the recommended revisions with only one reading at the District Council level. Chancellor Yong opened the floor for discussion. Several constituency group leaders disagreed with the request for only one reading. After the discussion concluded, the final consensus of the council was to continue the normal policy review process with two readings at the District Council level.

Board of Trustees meeting on Wednesday November 10th:

· The next regular meeting of the Board of Trustees will be Wednesday December 8, open session with public comments starting at 5:30 via zoom. Please feel free to email me any items you would like for me to include in my Columbia Academic Senate report.

Faculty Hiring Prioritization:

Thank you to the faculty who have volunteered to serve on screening committees for the five committees resulting from the FHP process this year. Senate Executive team made appointments from the list of faculty volunteers in consideration to discipline expertise, diversity of committee makeup, tenure status as stated in faculty hiring procedure, and recency of serving on other hiring committees. We did our best to honor any requests from hiring managers and preferences from faculty volunteers. Those committees are:

- Health Service Director (admin)– Hiring Manager Melissa Raby FA21
- Articulation/Counselor – Hiring Manager Kirsten Frye FA21
- Music - Hiring Manager Raelene Juarez FA21
- Emergency Medical Services – Hiring Manager Steve Amador FA21
- Interim/One Year Earth Science/Geography (with GIS) – Hiring Manager Raelene Juarez FA21

Departments that will be hiring might also want to do a soft review of the job description in order to be prepared. The Equity Minded Job Description and the Introduction for Job Announcement is a great place to start.

If you have any questions, comments, or concerns that you would like Academic Senate to address, please know that I am always just an email or phone call away. We could even meet for coffee and talk to each other's actual faces!

Wishing you a restorative winter break and looking forward to what 2022 brings.

Cheers, Lahna



Academic Senate President Elect/Vice President Report

By Marcus D. Whisenant

Happy Holidays!!

I have no real report this month. I would like to thank Lahna, Pam and Jessica for making my first semester in this position a comfortable one. Have a great break everyone and Happy New Year!!

Academic Senate Faculty Representative at Large

By: Kirsten Miller



Happy Holidays, and happy break everyone!

I was fortunate to be able to attend a Starfish related (virtual) conference last month and was inspired by the work going on around the globe for student success. I loved the reminder I got to keep on MISSION... with questions like, "What do our current students need and what do our future students want from us?"

and "... and this would help our students because...?" The pandemic has definitely helped us improve some things, but it has also exacerbated our challenges (i.e. website) that we can no longer afford to ignore.

Thankfully, the website is one we get to start addressing - the work is starting. Also, those one-time funds that we have all been surveyed about (including students) are a continual conversation in College Council, as we want to be able to answer those above questions with solutions using these dollars. We were also able to hear from Li Ching Accurso in our last meeting, speaking about our Art facility (Willow) and what type of support is needed to help our Art department thrive post-pandemic. The initial safety improvements were approved by College Council and I hope that work will start soon to enable students getting back into the classroom. I am encouraged by our faculty, staff and Admin keeping our students at the forefront of every decision, and valuing their voice in these discussions.

I am honored to represent you and welcome any thoughts or feedback you would like me to bring to the table. millerk@yosemite.edu or 209.588.2155

College Services Committee

By Derrick Wydick

Dear Colleagues,

Here are notes from the Nov/December College Services Committee meetings:

Bookstore Update: Barnes and Noble is taking over the administration of the online campus bookstore. The book adoption platform will be online for Summer 2022. If you have not notified the bookstore of your Spring 2022 adoptions, please contact

Janelle Maiwald at maiwaldj@yosemite.edu



I don't know what to do with myself after finals...

Facilities Update:

- Trail work and fire-fuel reduction is taking place with CalFire and some student groups from the Forestry/Natural Resources classes. Nature Trail (Arboretum) needs significant repair/maintenance, possible Campus Pride Work Day event.
- UC Berkeley is providing an upgrade to the seismology unit in the Observatory.
- Oak Pavilion will be getting a new sound system, so you can better hear them say “Three-Pointer for the Jumpers!”
- Sinkhole Alert—a large sinkhole opened up last week on the Parcourse Trail below the auto shop. This trail is closed off for repair. Big sinkhole, don’t walk over there to look inside.

Smoking Area Changes: Laureen Campana reports changes to established smoking areas for health and convenience. Area at Redbud being moved further from the building, and removing the areas at Sugar Pine, Bus Stop/Pond, and Oak Pavilion. Other site is being looked at for Oak.

Technology Committee

By Brian Greene, Kath Christensen, Kathy Schultz and Tim Elizondo



The Technology Committee held its November meeting on the 18th and covered the items below. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- Reviewed the Computer Inventory List and agreed to forward it to College Council with minor modifications. Expect to have enough funding available to acquire all prioritized computer replacements this fiscal year.
- Reviewed AV Classroom Inventory list and agreed to forward to College Council, directing Trevor to identify funds to update prioritized rooms.
- Discussion regarding where decisions are being made about the future status of certain areas, such as Buckeye 4 and the Willow building. It is unknown where these discussions are occurring.
- Question was raised regarding funding sources for improvements to Ponderosa (ASCC). Trevor clarified that typically ASCC has sufficient funding to make improvements they deem appropriate, while the District and College has spent funds in the past and would do so again under certain circumstances.
- Discussion around the ServiceNow IT request platform and potential improvements that could be made to make it more intuitive and usable. Suggestion that training could help address some of the concerns. If you have experience with or questions about the IT request platform, please share them with your Tech Committee representatives.
- Update on the desire to implement SMS capability to share notices with students. IT is supportive but needs to find the time to investigate. Suggestion to bring back to the table in the spring to see if there is greater bandwidth to pursue it.

- There was a discussion about who is responsible for ongoing support and overseeing improvements to the new online catalog. Brian Hill is responsible, but requests should be submitted via the ticket system.

- Transition to Barnes and Noble virtual bookstore for Columbia is in process. Class search should have functioning links to the bookstore soon (in November). Going forward, faculty should be able to more easily identify and request required textbooks. This is expected to be in place this spring for summer term. It was noted that having ads on the new bookstore website is not ideal. For example, Columbia would prefer to promote the AAC rather than the commercial tutoring services on the website.

- Trevor described the IT solution for vaccination verification, which is required by CalOSHA. The vendor is Healthcare IT Leaders: <https://www.healthcareitleaders.com/>

- Joe Macklin gave an IT update and described that Chosen Name is rolled out in most places while a handful are still in progress. For example, student email is still in progress

DE Coordinator Report for the Academic Senate

By Kathy Schultz



The semester always goes so fast after the Thanksgiving Holiday break! And our last few weeks are so busy! There are numerous workshops on the calendar but please remember that both Sara and I am available for scheduling Zoom sessions with you directly to review any Canvas or Zoom tools, completing final grades or prepping your Spring course shells. A special thank you to Sara Mitchell, who will be completing her bridge assignment supporting DE and fully returning to her pre-covid

responsibilities with HHP. I'm also very excited that we have formed a screening committee for the Instructional Support Specialist – DE. The position is closing on December 8th . Training Opportunities and Flex Credit The following workshops are available, no RSVP required although invitations for all of them have gone out. Monday, November 29 11:30 – 12:30 Canvas Studio Video Quizzes Friday, December 3, 11:00 – 12:00 Pronto Monday, December 6 11:30 – 12:30 HTML Shortcuts for Enhancing Canvas Pages Tuesday, December 7 10:00 – 11:00 Prepping Canvas Shells for Spring Semester Thursday, December 9 10:00 – 11:00 Completing and Turning In Final Grades Zoom link for all the above workshops or check your Outlook Calendar for invites. In addition, as we move into the Spring, we are evaluating a variety of software programs and will be holding some demos and conversations within many campus groups, so if you hear about Pronto, Simple Syllabus, DesignPlus, or Tidy Up, and have questions or feedback, don't hesitate to contact me. Repeat! A quick note about Flex! The new flex system we are using through the Vision Resource Center has experienced some bugs and the Columbia College flex events are not currently showing on the calendar. Please be patient and you will continue to get updates when it is fully implemented! Thank you to those who tried the new system and shared your experience! Pronto Pilot We will be continuing our pilot of the Pronto Communication Tool in the Spring semester. If you would like to start fresh with one or more of your Spring Canvas shells, using Pronto as a way to interact with your students, give me a quick email and I can help you set that up. Also, please note the training session scheduled on Friday, December 3, with details in the Professional Development section. Pronto enables easy, synchronous chat between Instructors and Students as well as communication between students, for either an entire course or specific groups within a course. 2021-2022 DE Committee meetings They are open committee meeting, and all are welcome. If you have an agenda item, please let me know so I can add it to a meeting. Our monthly meeting agendas and minutes are now being posted on Board Docs. If you have any questions about finding them just let me know. We will meet monthly on Friday from 10:00 - 11:30 am via Zoom. Below

are the dates for December and the Spring semester. Outlook invites has gone out to all. •
Friday, December 3 • Friday, January 21 • Friday, February 11 • Friday, March 11 • Friday, April
8 Hope to see you there! Kathy Schultz

Curriculum Committee

By: Mike Torok



eLumen Transition

- We have nearly completed our first full curriculum cycle using eLumen and it has been a wild ride!
 - A big thank you to Elissa Creighton and Jessica Anselmi who have been working tirelessly behind the scenes all semester to keep everyone on track.
 - Thanks also go out the Curriculum Committee for picking things up so quickly and getting through some very long agendas in record time.
- Curriculum Representative Needed
 - We have one current vacancy on the Curriculum Committee – CTE Representative. If you are interested in serving, please let me know.
- Questions? Assistance Needed?
 - Please contact either me, Jessica Anselmi, or Elissa Creighton for curriculum questions or assistance.

Respectfully Submitted,
Mike Torok

Institutional Effectiveness Council Report



By Colin Thomas

The last two meetings of the IEC committee are reported in this letter. Some announcements are simple, such as:

- The Midterm Report was submitted to ACCJC in October.
- There is a project to update the District and both college's websites. The external vendor has been

selected, and project scoping is underway.

- A Tri-Chairs model will be adopted for the upcoming Accreditation cycle. The Accreditation Steering committee will have chairs equally representing the Administration, the Classified Staff and the Faculty. The first step of the accreditation cycle is preparing the Institutional Self-Evaluation Report (ISER) which will begin Spring 2022.
- The Student Satisfaction Inventory will be used again this Spring 2022 semester, in which some content will be devoted to the important topics of DEI and Distance Education.
- The District Council has heard discussion about elimination of faculty access to the email distribution lists (e.g. CC or MJC Certificated Full Time). This was in response to extended email threads which debated the BOT COVID resolution. Members of IEC spoke against the removal of such access to the email lists. Several technical work-arounds were mentioned that could solve this current misuse without disabling use of the email lists.
- The Survey of Governance Structures shows improved understanding of the organization and hierarchy of our governance bodies. An important discussion was begun; please see the last item in this report.

Reports from several committees were heard:

DEI The committee is seeking ways to provide co-curricular programming, including a book club, inviting speakers, and other ideas. One possibility was to invite family members from this year's common reader: *The Immortal Life of Henrietta Lacks*. Side note: While I didn't participate in the events surrounding this year's reader, I found this one of the more important reads I've had in the last few years: It was gripping and refocused my humanity. Highly recommended.

TLC TTKLs are running. Brain Targeted Teaching, Equity Minded Practices, and the Faculty and Staff Hubs are all examples. Got an idea? Contact [your TLC representative\(s\)](#). Merced College is collaborating with us on at least one TTKL.

SLO The SLO camps have been discontinued (remember the free soup ambush outside A&R where you turned in grades?). Instead, training videos and SLO coordinator assistance is available, along with email prodding (thanks Jessica, I'll do it this week—promise) will be used to support SLO data collection. Participation in this is very important; please complete your course SLO evaluations.

CC College Council sought input on how to spend one-time funds with suggestions such as pathways, outdoor facilities, and many, many others suggested. The Willow (building) Safety Report was accepted by the council, and discussions about this building are beginning currently.

Finally, the **Survey of Governance Structures** prompted some questions for the IEC, and here I solicit your ideas for inclusion.

Within the survey, the transparency and fairness of budgetary allocation decisions was mentioned; specifically, the Strong Workforce and the Program Review allocation processes were called out. The differences in these processes forced the committee to consider a comprehensive model for budgetary requests and allocations that could incorporate these disparate budgetary processes as well as others.

Recurring resource requests, such as IELM and/or Strong Workforce funds, are often employee initiated whereas one-time or less frequent allocations, such as use of college savings or targets for our faculty obligation number or audit procedures, are administration initiated. If the college were to revise the Governance Handbook, what model could fairly, inclusively, and transparently represent these two different processes and any others? A suggestion was that this could be added to an existing body's responsibilities; if that were to occur, which body should house this responsibility?

The IEC is interested in your answers to these questions and any other ideas you have surrounding this issue. Please reach out to me or another member of this committee with your feedback.

Colin
x5151

Student Learning Outcomes

By Don Dickinson



SLO Committee Update

It's that time of the year again. This is our opportunity to assess our SLO outcomes in eLumen and reflect on the information that provides. This important work helps us to understand how our courses and the college overall is performing. You received an Email from Jessica Anselmi on November 30th that details the assessments that are due this semester. We encourage you to do so quickly while the information is fresh.

If you need assistance I am available to help.

The committee is beginning to work on PSOLs (Program Student Learning Outcomes) next. We will be exploring the eLumen mapping function and the current state of PSOLs as a starting point. We expect to have guidance to Faculty during the spring semester.

Teaching, Learning and Community (TLC) Report

By Marcus D. Whisenant

Greetings from T.L.C. We are excited for the Spring 2022 Professional Development Day (the day formerly known as Flex) which will be happening on Friday January 7th. The day will kick off in Dogwood at 9am with presentations from the Fall 2021 Teaching Test Kitchen Labs. If you are attending please bring a couple of copies of your syllabus for a hands-on exercise.

Tamara Oxford will be presenting on trauma and mental health. Stephanie Beavers-Guzman will be presenting on cultural diversity. Lunch will be provided by Lakeside Café If you can't make the workshops EVERYONE is invited to grab a burrito and say hi.



After lunch Elizabeth Pflieger will be leading a workshop in the library on articulation. This workshop is slated to start at 1:30 and to end around 2:15. Everyone is invited to participate in this great day. Even if you can only pop in for a bit it would be great to see you.

Cheers!!

-MDW

The **mission** of the **Teaching, Learning, and Community Initiative** is to promote excellence in teaching and learning across the entire college community: students, staff, faculty, and administration, in an ongoing climate of growth and improvement.

Columbia College Foundation Report

By Katryn Weston



Greetings Columbia College Family!

We had an amazing award ceremony for our 20 Finish Line Scholars on campus and in person! More than half of our 20 recipients were able to attend with family and friends. A highlight of the evening was hosting a panel, led by Counselor Kirsten Miller and Foundation Director Charles Segerstrom. Finish line scholars answered questions as to how we can best support future students. It was wonderful getting to honor these stellar students and meet their families. Daniel Godsil and a few music students even provided live music! Many thanks to Amy Nilson, Cindy Kositsky, Colette Such, Charles Segerstrom, Jeanne Duffer Shephard, Judy Myers, Rosetta Bannwarth, Kirsten Miller and all of the Columbia College staff who participated to make this event so special!

In other foundation news, two mini grants were awarded in the last two weeks. One went to the Classified Senate to help support their scholarship fundraising. The second was a \$5,000 award to help Child Development establish an ongoing future educator scholarship. This mini grant matches proceeds from the Child Development Annual Tea Party. Adrienne Seegers called this, "A dream come true for our program!"

Thanks for reading!

Katryn

THE 10+1

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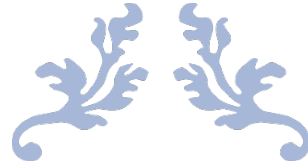
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6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
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10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) "Consult collegially" means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or

(2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.



COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

October 2021



Reports by

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Teaching, Learning, and Community:** Micha Miller
- **Curriculum Committee:** Mike Torak
- **Foundation:** Katryn Weston
-

President's Message:

Hello Faculty Colleagues



We've finished October, only two more months to go before Fall 2021 is officially wrapped up, good job everyone! I've included a picture from my walk around campus today, on my way to enjoy lunch from the Bistro. My, what a beautiful campus we have, especially with all of the grounds work that has been done over these past years. Turns out that "Fire Hardening" is beautiful!

We only have ONE MORE Academic Senate meeting of the Fall 2021 semester, meeting via zoom on Friday November 12th 1:30-3:30. We don't meet in December, so if you have items to share with the Academic Senate, let me know ASAP to put them on the 11/12 agenda, or you'll have to wait until the next one on January 6th 3:00-4:30 at Inservice.

Here are the things that I've been paying attention you that I think you should know about:

- [Assembly Bill 1111 "common course numbering"](#) has passed. At the curriculum conference that I attended early this month, the quote that sums it up best is "This is like moving to the metric system"... a great idea that has lots of benefits and would be a net positive if we can get past all of the Matryoshka Doll layers of challenges to overcome. I admit, I had way too much fun making you a common course numbering Matryoshka doll meme for your viewing pleasure. While more direction from the State is in progress, YCCD is working on streamlining the registration process so that students can more easily take classes from both MJC and Columbia concurrently. Note that "dual enrollment" referred to a student enrolled in both High School and college classes, while "concurrent enrollment" referred to a student enrolled in both MCJ and Columbia classes. A big step towards easing concurrent enrollment woes is the SelfService platform that will replace the separate PiratesNet and ConnectColumbia. A long term project will be to look at the [District Combined Course List](#) and starting working on the curriculum to align courses at both colleges.
- **Highlights from the Board of Trustees meeting on Wednesday October 20th :**
 - The next regular meeting will be November 10th, open session with public comments starting at 5:30 via zoom. Please feel free to email me any items you would like for me to include in my Columbia Academic Senate report.
 - Passed: Resolution on resolving student debts.



- Passed: Resolution to direct Chancellor Yong to draft a COVID testing protocol.
- 31 more YCCD retirements were announced. Approximately a third of which are from Columbia's own ranks of classified staff and faculty. This has been a record year for retirements. While I wish every retiree the upmost enjoyment in your new lifestyle, I also grieve just a little that our campus family won't have you sitting around the table on as regular basis. Please keep in touch!



- **Highlights from District Council**

- Human Resource reports that they are continuing to update the language “adjunct” meaning “a thing added to something else as a supplementary rather than essential part” with the language “Part-time” in reference to faculty.
- **Faculty Hiring Prioritization:** On Friday 10/22 we had a great discussion about the faculty vision for our college during the 2 hours long Special Academic Senate Faculty Hiring Prioritization meeting and faculty leaders (Lahna, Pam, Marcus, Brian G, Stephanie) took those talking points to our Administrative leaders (Brian S, Melissa, Raelene, Steve, Kirsten) for further discussion. After an hour and a half of conversation and collegial discussion, the team was able to come to an agreement on the following recommendation to the president and his cabinet:

Of the 8 faculty positions put forward (Articulation/Counselor, English, Emergency Medical Services, GIS/Earth Science/Geography, Health Service Director, Music, Spanish/ESL, Welding)

- Top tier: Health Service Director, Articulation/Counselor, Music*
- Second Tier: Emergency Medical Services, and as a 1-year Interim GIS/Earth Science/Geography*
- Third Tier: Spanish/ESL*
- Not recommended to move forward: English, Welding.*

***Note: it would be acceptable to move Health Services Director from a faculty position to a Classified Administrator position, therefore reducing FON.*

***Note: Articulation/Counselor should be hired as early as possible.*

The next step in FHP process is for Interim President GH to announce to the campus the results of his discussion with MJC president and Chancellor Yong regarding district hiring.

In the meanwhile, think about which hiring committee(s) you would like to serve on so that we can be organized when the time comes. Departments that will be hiring might also want to do a soft review of the job description in order to be prepared. The [Equity Minded Job Description](#) and the [Introduction for Job Announcement](#) is a great place to start.



If you have any questions, comments, or concerns that you would like Academic Senate to address, please know that I am always just an email or phone call away. We could even meet for coffee and talk to each other's actual faces!

Wishing you a Happy Fall Ya'll,

Lahna



President Elect/Vice President Message

By Marcus D. Whisenant

Wow, I can't believe October is in the history books. It's been a roller coaster ride of a semester. Tuesdays and Thursdays at the Bistro have been extremely busy and at times I walk away frustrated that perhaps I did not find those teachable moments when in fact the busiest days are the best teachable moments on how to stay composed when the ticket machine will not stop printing orders and we are "in the weeds". The Hospitality Management Team appreciates the continued support and I truly love the banter with

everyone when I get to break away to say hi in the front.

As Lahna mentioned above I had the honor of serving on the F.H.P. committee that met with the Administrative Leadership team. The committee as a whole had an in depth and professional conversation and I feel that the recommendation that is moving forward was well thought out. I would like to thank my fellow faculty leaders and the Administration team for a productive meeting.

If anyone has any questions about the newsletter please contact me. Thank you to all who contributed this month I know everyone is extremely busy.

Cheers!!

-MDW

Academic Senate Faculty Representative at Large

By: Kirsten Miller



Hello, my fellow colleagues!

As we enter this season of thankfulness, I am grateful for you all and our Columbia family! Thank you for loving our students so well- I hear daily in my meetings with students about the care and support you provide to them. Also, thank you for loving each other – the support in hard times (we’ve had some of those!) and engagement in the work as well as the fun stuff makes this place so special. So thankful for you!

Our website redesign company (Vision Point) has started their info gathering process with a projected launch date of a new site next fall. Their plan of attack is to gather info (12-14 weeks), create the design and style guides (14-16 weeks), build the base content (8-10 weeks), and then help with the front-end development for launch around next Sept/Oct. You may be asked for input, get ready to help make it great!

Phase one of safety measure improvements for the Willow Building was approved and will hopefully begin soon. It’s a different and bigger conversation to remodel and replace kilns and other equipment, but this will get the building fire safe, clean stuff up, remove an old shed roof built without a permit, and be able to be functional for student use again. It will be great to see painting and drawing up on the patio again!

Just as we surveyed you about the reserve funds and plan development for expenditures, the ASCC recently sent out a survey to students as well. We hope that putting all the ideas together will give us a great base to make wise decisions for spending these big one-time funds well. Reach out to me or Lahna if you have more ideas for us to take forward to the group.

I am honored to represent a faculty voice in the midst of these important discussions and welcome any thoughts or feedback you would like me to bring to the table.

millerk@yosemite.edu or 209.588.2155

College Services Committee

By Derrick Wydick

Dear Colleagues,

Your faculty reps on this committee besides me are **Brian Jensen** and **Laureen Campana**. Please reach out to any of us with campus concerns you would like us to bring to this committee.

Here are notes from the October College Services Committee meeting. Our thanks to Crista Noakes for exhaustive notes and minutes:

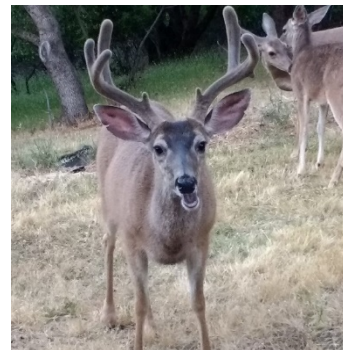
Facilities Update: The generator project for Manzanita and Sugar Pine are completed. Work is commencing on improving the walkways in front of Maple and Tamarack.

...and where's ma cracked

Campus Safety Update: The hiring for District Safety Director and Columbia Safety Manager are underway.

Bookstore Update: Barnes and Noble will take over the administration of the online campus bookstore. The Library and Campus Café will take over sales of simple office supplies. There are no plans for use of the Bookstore space at this time (although that is not an invitation for you to store your stuff there.)

COVID Testing Update: COVID testing is currently available at the Health Center. As additional testing needs arise from District regulations, additional testing will be contracted through Virus Geeks (that's a company, not the people who are poking your brain.) Processes and procedures are underway for larger-scale testing of staff and students.



Technology Committee

By Brian Greene, Kath Christensen Kathy Schultz and Tim Elizondo



The Technology Committee held its October meeting on the 21st and covered the items below. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- YCCD Website Redesign - VisionPoint was selected through the RFP process to redesign the District's websites. NOTE: the end result is a *design*, not a fully new website. We will use the resulting product as a guide. Expected to take one year (through Oct. 2022) to complete this design phase. Not yet decided how we will approach implementation, but that would likely take at least another year. VisionPoint will be doing a "listening tour" to hear from all constituencies.
- Cyber Ransom Coverage – Because of increased threats, insurance coverage in this area is now necessary. Our insurer requires three items be in place for full coverage. We have already met the first two:
 - Make sure data is backed up.
 - Endpoint protection and response. (We use TrendMicro.)
 - Multi-factor authentication. Need to adopt, especially for off-campus access. Impact still unknown (whether it will be required only for off-campus VPN access or any remote network access, per person pricing or flat fee, etc.)
- Streamline Registration between MJC and CC – A common course numbering discussion is moving forward at the state level. Lahna asked if there is a tech fix we could implement in the interim. Going forward, Self Service is a single platform that can help to mitigate the issues. There are also business process issues. Students with concurrent

enrollment forms on file can already cross register fairly easily. Idea discussed to encourage all students to complete the concurrent enrollment as part of orientation, even if they don't know at the moment that they plan to take courses at both colleges.

- Trevor gave an update on the recently adopted Board resolution eliminating student debts:
 - Student Balances - payments currently frozen as IT works with the Business office to zero out.
 - Free college for spring 2022
 - Payment plans will be made available going forward.
- Audiovisual upgrades - The committee supported tentatively moving forward with the request to upgrade AV items identified by Media Services.
- Computer Inventory Needs
 - Trevor requested more feedback on prioritizing the list of computer needs.
 - Continue to review and align with available funding.

Teaching, Learning and Community (TLC) Report

By Micha Miller

Here is the state of the TLC at this time

- TLC committee has formalized a budget with Brian Sanders for TLC activities.
- Teaching Test Kitchens labs are up and running and will report back when they finish.
- We continue to work on the Faculty Hub- adding more tabs and fleshing out the needs of the faculty. We are also in the process of starting a Staff Hub to mirror the faculty hub.
- We have sent out a survey to staff and faculty for ideas for future training. We will compile the information and share.
- Faculty and Staff mentor program. We have moved the Faculty mentor program from the Academic Senate to the TLC group. We are posting the guidelines on the TLC website. We are also in the process to formalizing a similar program for the Staff.

We continue to work as a group to find innovative ways to engage staff and faculty. Cindy Inwood is looking into a possible presenter for spring in-service. We are also looking into a "party" with music and food to just get people outside and mingling – sometime in the spring.



Micha Miller, Marcus Whisenant, Kelsie Gillen, Cindy Inwood

The **mission** of the **Teaching, Learning, and Community Initiative** is to promote excellence in teaching and learning across the entire college community: students, staff, faculty, and administration, in an ongoing climate of growth and improvement.



Curriculum Committee

By: Mike Torok

My apologies for the gap in reporting progress on curriculum matters. Things have been very busy behind the scenes this semester. Here is a summary of what has taken place since my last update:

- eLumen Transition
 - We experienced some significant challenges getting eLumen up and running after some Summer updates to the software. After a long pause, we are finally using the new system to process curriculum changes for both courses and awards. The process for course changes is going relatively well, but the process for award changes is still a challenge.
 - We ask for your patience as we continue to learn how to navigate the new system with its idiosyncrasies.
 - Elissa Creighton and Jessica Anselmi have done a spectacular job putting together brief eLumen [training videos](#) on a range of topics for the various roles in eLumen.
 - There have been ongoing conversations at multiple levels with eLumen representatives regarding the lack of a viable print catalog option. We have been assured by eLumen that they have heard our concerns and are working on an acceptable solution.
- Welcome to Our Student Representative
 - Our student representative to the Curriculum Committee is none other than ASCC President Ricki Lee Korba. It has been my pleasure to have Ricki as a student in one of my classes and I know she will represent student interests very well. Welcome Ricki!
- Curriculum Representative Needed
 - We have one current vacancy on the Curriculum Committee – CTE Representative. If you are interested in serving, please let me know.
- Questions? Assistance Needed?
 - Please contact either me, Jessica Anselmi, or Elissa Creighton for curriculum questions or assistance.

Respectfully Submitted,

Mike Torok

Columbia College Foundation Report

By Katryn Weston



Hello!

Columbia College Foundation will be repeating its \$300 “Welcome Bonus” for new and returning Promise students for Fall 2022. CCF paid out \$86,000 in these awards for Fall 2021.

Scholarship season is underway! Many thanks to faculty and staff for submitting references and serving as reviewers for the Fall and Spring cycles.

Thanks to the dozens of faculty members who continue to support the Faculty Scholarship and other CCF scholarships and projects! Please watch for information soon on the new easy-to-use Etrieve form to make employee payroll deductions.

CCF is inviting mini grant applications. Submissions will be accepted anytime (deadlines waived during COVID). CCF staff is also happy to discuss ideas with you and your deans.

Thanks for reading!

Amy and Katryn

THE 10+1 § 53200. Definitions.

For the purpose of this Subchapter:

(a) “Faculty” means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

(b) “Academic senate,” “faculty council,” and “faculty senate” means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term “academic senate” also constitutes reference to “faculty council” or “faculty senate.”

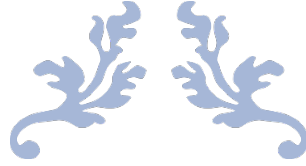
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11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

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COLUMBIA COLLEGE ACADEMIC SENATE NEWSLETTER

September 2021



Reports by:

- **President:** Lahna VonEpps
- **VP/President-Elect:** Marcus D. Whisenant
- **Part-time Faculty Senate Council Rep:** Peter Lee
- **Senate Executive Council Faculty Rep:** Kirsten Miller
- **College Services Faculty Rep:** Derrick Wydick
- **College Technology Committee:** Brian Greene
- **Curriculum Committee Chair:** Mike Torok
- **Distance Education:** Kathy Schultz
- **Institutional Effectiveness Faculty Rep:** Colin Thomas
- **Student Learning Outcomes:** Don Dickinson
- **Student Success Faculty Rep:** Stephanie Beaver
- **Teaching, Learning, and Community:** Micha Miller
- **Foundation:** Katryn Weston
- **Graduation update:** Ida Ponder

Also included: Ten +1 definitions

President's Message

By: Lahna VonEpps

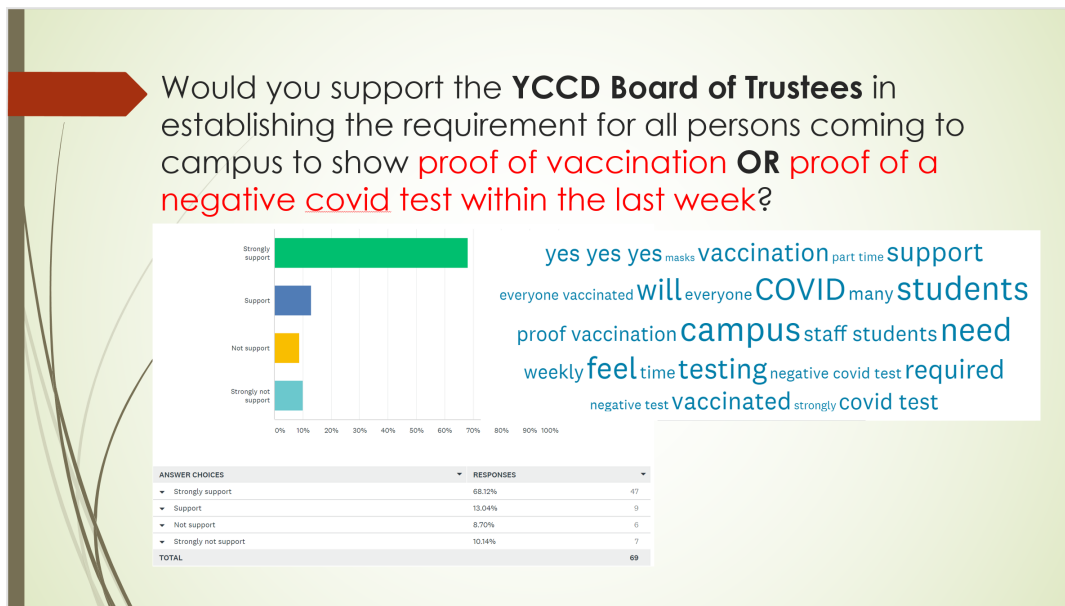


Hello Esteemed colleagues,

Here we are at the end of September, a third of the way through the semester. I have heard many people saying “this month has been the longest year!” which reminds me that humor is sometimes the only way we can deal with difficult times. Other than humor, a work-life balance is worth every ounce of effort you can give it. I have trouble saying “no” to things and can really get myself over extended at times, but whenever I do take the time to rest and revitalize, I always come back to my tasks with renewed vigor! Take a deep breath. Spend time with people who love you. Engage in meaningful connection. Take a walk... you deserve peace. Model for our students what a healthy life looks like. There is so much going on, it's hard to keep track of everything, but here are some highlights:

Board of Trustees meetings

Before I became Academic Senate President I didn't spend much time thinking about the Board of Trustees or what they were doing, and now it seems like I'm participating in the meetings on a regular basis and learning so much about the district as a whole! In case you have been (blissfully?) unaware, there is a contentious issue being discussed across all levels of government about how to return to “business as usual” in the midst of a pandemic. I surveyed Columbia faculty and here are the results:



A Special Board meeting on September 20th was held to hear public comments to the board of trustees regarding the possibility “requiring all persons coming to campus to either show proof of a negative COVID test or show proof of vaccination”. Recordings of meetings can be found on the [YCCD YouTube channel](#). Agendas for all college business including Board of Trustee meetings can be found on [BoardDocs](#). Per the Special Board meeting on Sept 29th, the next regular board meeting on [October 20th will be held via zoom with open session 5:30-9pm](#). There will be an opportunity for public comment at the start of the session.

Faculty Hiring Prioritization:

We are currently in the process of using the data to give strength to proposals. Coming up next will be the **survey** to gather information prior to the **Special Academic Senate Meeting to Rank proposals** to be sent forward to Interim College President. Timeline and process can be found on the Academic Senate Website >> Resources: [Faculty Hiring Prioritization Form](#). There has been a slight adjustment to intermediary timing to give proposal writers sufficient time to process the data (see adjusted timeline below). As we navigate through this first round of this newly adopted FHP process, I am keeping track of the changes that we will want to make next time. If you have any suggestions for edits, send them my way so the FHP workgroup can incorporate the ideas into the next round of edits.

Proposals for full-time positions are developed as follows:

Step 1 (Prior to In-service): The College President, with assistance from administrative and faculty leaders as needed, prepares a **College Outlook** document indicating the pending needs of the institution and what is known about full-time hiring for the subsequent year to present at the all college in-service meeting.

Step 2 (In-service to end of week 1): The faculty and administration **use the College Outlook as a starting point to hold a discussion of the faculty hiring needs of the college**. Divisions discuss and identify proposers for step 3.

Step 3: Develop Faculty Hiring Proposals

Phase 1 (End of Week 3): Faculty members propose positions, listing the basic framework of subjects to be taught or areas of service to be provided. Author(s) of each proposal are designated Proposer(s)

Phase 2 (End of Week 4): The College Research and Planning department prepares *FHP Position Data* illustrating college, district, state, and/or community data, enabling comparison of the relative merits of each submission. The **Division Dean** provides relevant position-specific administrative information.

Phase 3 (End of Week 5): Proposer(s) utilize the data provided by Research and Administration to **explain the need for the position submitted**, providing other information and data for consideration.

Step 4: Rank Proposals (see next page for more details)

Phase 1 (Start of Week 7): Faculty receive a **survey for Initial Ranking and Comments** based on position proposals.

Phase 2 (Week 8): The **Academic Senate holds a special FHP Ranking meeting** where survey results guide the discussion to understand the needs and preferences of the faculty at large to decide the *Final Ranking* and provide *Talking Points* for each position.

Step 5 (Week 9): **Academic Senate and Administrative Leaders** meet together to develop a joint recommendation to the President.

Step 6 (ASAP): To facilitate faculty recruitment beginning in January, **President informs the campus community** of which faculty position(s) will be hired in the coming year along with their rationale (this step is required before the hiring process can begin).

Common Course Numbering:

In state-wide news, [Assembly Bill 1111 “Postsecondary education: common course numbering system”](#) passed in state senate Sept 8th. Changes are still a ways off, but we should be prepared to have to adjust our course numberings to align with state numbering eventually. I see this as a generally good thing, but comes with a lot of steps to get there! I’m hoping that wingdings will be involved, I think it will be a hoot to see a catalog of classes like Biology ☐●☒ , Biology ●☒☒, English ☐●☒ Math ◆☒☒☒... or emojis! I can just see it now: Student in hallway “Yeah, I’m taking Math crying laughing, Biology pizza slice, and Yoga smiling sun”. Oops, there I go again, trying to use humor to diffuse a stressful situation. Hopefully having a common course number that is state wide will be much less painful to implement than having a common course numbering just between Columbia and MJC.

Recap on Faculty Retreat

The last time many of us saw each other was at the faculty retreat back in August. Picture from the Faculty Retreat back in August. Thank you to our presenters and for all of you that contributed to a great day! Having a “non-zoom, no-tech” day was nice, but it did keep us from being able to be all together, and excluded those that could not safely be in-person.



Next academic [Senate meeting October 8th 1:30-3:30 via zoom](#). Hope to see you there! Agenda is found on [BoardDocs](#) and if you have any items you would like to add, please let me know as soon as possible.

If there is anything that you think Academic Senate should know about, please don’t hesitate to reach out to me. If the topic doesn’t fall under the Ten plus one, I still might be able to be your voice to pass along the information.

In these challenging times it seems that there is always a downside, but I always want to focus on ***the reason we are apart is so that when we come back together, none of us is missing.***

I wish you good health, a balanced life, and a successful semester.

Cheers, Lahna



Academic Senate President Elect/Vice President Report

By Marcus D. Whisenant

Greetings Columbia College family. When I started as a part time faculty member January 2017 I had no idea what Participatory Governance was. I was fascinated that a body of faculty members could convene and make decisions and offer advice to other outlets as a whole for the betterment of our college community. As I sit here now in this new and intimidating role I'm at ease to have a better understanding of this process.

I'm a product of the Hospitality world in which these processes do not exist. Its pretty much "yes chef" or the owner wants it this way and you need to make it happen. Many voices are not heard and I wonder how many great ideas are swept out the back door because of this "kitchen culture".

I'm comforted in the fact that my new world consists of processes in which all decisions are transparent and we move together in the decision-making process as a whole. Now, of course we all might not agree on some of these decisions but I believe that Columbia College embraces the 10 + 1 model that are outlined at the end of this newsletter. This governance structure has been educational and refreshing to a newbie like me.

Thank you to everyone who contributed to this newsletter. I'm honored to be part of this body.

-MDW

Part-time Representative Senate Council

By Dr. Peter Lee



Greetings Columbia College Colleagues

On September 1st I sent out an email to circa 141 part-time faculty members on the following topic: *Resolution for Part-Time compensation on Councils and Committee* (whereas it is the purview of full-time faculty to serve on Columbia College committees as part of their contract, the same is not the case for part-time faculty contract) and received eleven thoughtful replies so thank you to the respondents. Firstly, I removed some names and edited certain information before sending on the compilation to Lahna VonEpps, President of the Academic Senate. It did appear that there was a natural reticence to make certain information known thus

demonstrating the problem of repercussion for making opinion known: point taken. The subject is still a discussion item by the Academic Senate but the general opinion was that the resolution was limited to just the purview of the Academic Senate and therefore only applied to Academic Senate committees with elected part-time faculty representatives. Secondly, the respondents to my email did voice a wider issue encompassing such items as office hours, prep work outside of the classroom and the time taken to prepare videos due to Covid shutdown and the need to move to an online environment.

According to Lahna VonEpps: “the Resolution for part-time compensation on committees” will be on our Senate Executive agenda for 10/1. MJC is planning on a first reading at their Academic Senate meeting on 10/7 as well” (email dated 9/16/21).

Bots posing as students

On Tuesday, September 7, 2021 I was grading my students’ work online and noticed a worrying discrepancy. Out of two classes I had eleven students who had completed an initial quiz but no further work including two weekly discussion board forums. After speaking with the Arts, Sciences, and Human Performances Department I was given to understand that Delta College, Stockton had a major problem with “bots posing as students.” Link below:

<https://www.kcra.com/article/delta-college-professors-widespread-admission-application-fraud/37477806>

I was under the impression that any student that underperformed in class would likely receive an F grade which in turn would affect their GPA. However, a bot being a non-human entity this would not be an issue. After spending several hours on the phone and after several emails a response was issued by both Marnie Shively, Director of Financial Services (email dated 9/9/21) and Dr. Brian Sanders, VP of Instruction (email dated 9/10/21). Thank you both for your clarification however, according to Marnie, “Admissions and Records and Financial Aid Offices have been aware of this issue since March of this year.” As part and full-time employees of Columbia College we all need to be vigilant to this problem and to report to our Dean if we suspect fraud. The current approach to reducing the impact of this problem is to closely monitor your roster and drop any students who are not participating. Since some of the bots are also plagiarizing and cheating to appear that they are participating in class, it is important to document these incidences using the [CC Alert form](#). For your reference here is the [Academic Integrity Policy](#) outlining the process to address potential infractions.

On a happy note, you should by now have received an email dated 9/15/2021 from the President of the Yosemite Faculty Association to the effect that: “Part-time faculty will receive their COVID stipends on the November 10 payroll; Full-time faculty will receive theirs on the November 30 payroll.”

It is recommended that part-time faculty keep updating their language and email signature from “adjunct” to “part-time.”

The next Academic Senate meeting via Zoom occurs on October 8th from 1.30 – 3.30 p.m.

Do please let me know how I can be assistance to you.

Peter David Lee, Th.D., Ph.D.

Academic Senate Faculty Representative at Large

By: Kirsten Miller



Hello, my fellow colleagues!

My first College Council meeting big take-away is that we have lots of MONEY! What a great way to be introduced to a Participatory Governance role! HERF money (≈\$1 million for students) as well as college reserve funds (≈\$900k one-time money) are allowing us to dream! What do you think we could spend BIG money on in direct support for students? We have some ideas but are open to yours!

Suggestions for using reserve funds were to make Willow safe for students again ([Willow Building analysis](#)), save for a rainy day, create more outdoor student gathering spaces, and/or improve student use pathways around campus. Who knows where it will land, but if you have ideas on how we can put this money to work for our students, in our programs, and around campus, please let me know and I can pass them along.

There is an update [draft of the Participatory Governance Handbook](#) available for your comments and suggestions prior to finalizing. I have found this useful in learning my new role on College Council/Senate Executive. You might find it helpful to know which council or committee is responsible for which things and how to get involved!

Our website redesign company has been identified (Vision Point) and the process of how they will tackle both colleges and the district sites will be presented at an upcoming board meeting. They are predicting an 18-24-month timeline to completion. Brian Greene, Brian Jensen and Kelsie Gillen are currently representing Columbia on this project. We also have some marketing happening in the community – a billboard down in Oakdale and some gas station pump ‘toppers’ around town with our new ‘Explore’ graphic currently on the website, as well as regular social media posts.

I am honored to represent a faculty voice in the midst of these important discussions and welcome any thoughts or feedback you would like me to bring to the table.

millerk@yosemite.edu or 209.588.2155

College Services Committee

By: Derrick Wydick

Dear Colleagues,

Your faculty reps on this committee besides me are **Brian Jensen** and **Laureen Campana**. Please reach out to any of us with campus concerns you would like us to bring to this committee.



Here are notes from the September College Services Committee meeting. Our thanks to Crista Noakes for exhaustive notes and minutes:

Facilities:

The Forestry Canopy Modernization project was completed, with a significant reduction in fire-fuels around the campus. Hazardous trees were removed around campus, and ground fuel (bushes, piles) were removed.

Campus Safety: The District is hiring a new Director of Public Safety.

Five-Year Maintenance Plan:

The following projects will be addressed in the five-year plan, including

- Replace various walkways at Dogwood, Willow, Fir, Cedar, Redbud, and Sequoia.
- Oak Pavilion Replace Mechanical Sewer Pumps/Controls and repair elevator, replace exterior doors.
- Tamarack lighting controls upgrade.
- Replace carpet in various buildings.
- Oak & Toyon flooring replacement.

Willow Safety Analysis:

The district's insurance agency (ASCIP) worked with a consultant to compile a report based on concerns of silica dust caused by the ceramics class. Dr. Sanders noted the canopy and shed located at the building was not approved by the Division of the State Architect. The outdoor kilns in the yard are not up to code. The kilns under the canopy are not functional. The exterior lockers are made of wood and pose a fire concern. Once the area is cleaned up and safety concerns are addressed, conversations can begin to determine the type of instruction that will place in the building.

Wildfire Assessment Report:

Knowledge Saves Lives (KLS) visited Columbia College and Baker Station to assess defensible space. The report will be shared with faculty resources and Facilities Operations. During the Washington fire, the District's insurance carrier, ASCIP, dispatched a fire crew to Columbia

College. The crew had the ability to spray foam the buildings and mitigate any fire damage to the campus.

Needles have collected on Columbia College buildings, but some work must be done (safety tie-offs) in order to get people up there to remove them. (Think about that next time you're on your own roof sweeping needles...)

Campus Fire Emergency Evacuation Exits:

There are currently two exits from campus (main exit, Howser Lane), and there was discussion of adding a third exit. However, the experience from the Washington and Airola fires showed that a full-campus evacuation could result in slow-traffic deaths, and that a shelter-in-place plan is preferable. Oak Pavilion is the current shelter-in-place meeting point, or head for the pond and bring a snorkel.



COVID Updates:

Laureen started PCR COVID testing at the Health Services office. The COVID Taskforce has reconvened and is working to update the COVID Guidelines previously provided to the campus. Trevor noted administration continues to evaluate and balance communication to the campus as it relates to positive exposures. Full vaccination on campus and/or daily testing will help streamline COVID tracking. The Health Services office currently has sufficient testing kits onsite.

Technology Committee

By Brian Greene, Kath Christensen Kathy Schultz and Tim Elizondo



The Technology Committee held its first meeting of the year on September 16 and covered the items below. Note that Item #2 – classroom AV inventory listing – requires faculty input. As always, please reach out to us if you have any questions or if there is something you would like us to bring to the Committee on your behalf.

- Reaffirmed the purpose of the committee: “Examines current technology for use within the institution and makes recommendations for technological enhancements.”
- Faculty input is needed on the [classroom AV inventory listing](#). Items in red are at their end of life and need to be replaced. Green items are currently considered to be fine. Yellow is nearing their end of life. Please review and make note of the rooms you are familiar with. If there is a discrepancy, or if you have additional info you think IT should be aware of, please let your Tech Committee Reps know.
- District IT report: Jobspeaker will be integrated with SIS soon. Self-service work is continuing to update the add authorization process and integrating the financial aid module. VisionPoint has been selected as the website redesign vendor. Update to OU campus (Omni, our website platform) is coming soon, with possibly a brief outage required. Equates Consulting work is ongoing with both colleges on cleaning up and properly defining our equates for courses between MJC/Columbia
- Reviewed the [computer inventory list/replacement plan](#), discussing labs and other areas where replacement purchases need to be planned for. If you have ideas or specific program needs, please convey them to your Dean and/or Technology Committee reps. And be sure any items needed for your program are included in your Program Review.
- Based on student demand, additional laptops for semester loan through the library will be purchased. Some with higher technical capacity will be setup with software for ARC/GIS and/or Media students, in particular.
- Equipment for HyFlex Mobile Stations has been ordered but much of the pieces have been delayed for delivery.
- Instructional Equipment / Library Materials (IELM) funding update:
 - Columbia’s share of IELM this year is approximately \$264,000
- SMS communication with students was discussed. More information is needed and committee members were asked to find out if other areas at the college that might be interested in this capability.
- Discussion about creating on campus recording stations for faculty to create online lectures, etc.
- Retention plan for Board meeting recordings on YouTube:
 - Minutes of the meeting are the official meeting record. Videos are deleted after 60 days. Through legal recommendation, District IT will not be maintaining them online.
- Emergency alerts: reviews are underway looking at how to improve our emergency alert notification system. The committee requested additional training take place and a follow-up to the community should be made in the near future.
- Training on and improvements to IT ticket portal - will be discussed at a future meeting.

DE Coordinator Report for the Academic Senate

By Kathy Schultz



Welcome to the Fall 2021 semester! I'm sure many of us anticipated a somewhat "back to normal" fall semester for our course offerings, but here we are, with many of our classes offered through some form of Distance Education, whether synchronous Zoom meetings, hybrid lecture/lab offerings, HyFlex combinations or fully asynchronous courses! Despite the everchanging landscape and challenges I always see you keeping your focus on your students – which helps us make decisions, prioritize, and refine our courses! Let me know how I can assist you!

Also, Sara Mitchell will be continuing her "bridge" assignment through the Fall semester. She is our contact person for any Student Announcements on the Canvas Dashboard and works alongside me in supporting students, staff, and faculty with Distance Education questions. If you have information for a Canvas Announcement, please give Sara the information two weeks prior, or as soon as possible, to when you want it to go out.

Training Opportunities and Flex Credit As a reminder, we have a new system for selecting, and tracking our Flex activities! Information and a short video to get you started is available in the Faculty Hub, on the Directory Page under Module 1. You can add events you are planning to complete (or have completed, such as In Service); however, the full system is not yet implemented so marking your items complete will have to wait until later in the semester.

Based on feedback I received at the Faculty Retreat, I will be holding workshops on the following topics so keep an eye on your email for dates and invites:

- Recording Video using Studio and/or Zoom (including Captioning)
- Editing Videos with Studio
- Embedding quizzes in Studio Videos
- Uploading and Captioning Videos in YouTube
- HTML Tips and Tricks for Enhancing Canvas Pages
- Kahoot!

- Managing Zoom Recordings
- Using Speedgrader and Giving Video Feedback

I'm also looking for an expert in Copyright issues to give us a refresher workshop. If that is YOU, let me know and we'll put together a flex workshop.

Institutional Effectiveness Council Report



By Colin Thomas

The IEC committee met in September, reconvening to an important year for our College. Significant topics for this year include:

- completing the transition and fully implementing eLumen for curriculum needs, SLO record keeping, and program review
- finalize and submit the College's Midterm Report
- develop teams and plans for preparing the

Institutional Self-Evaluation Report (ISER) for accreditation site visit in AY 23-24.

As is customary, reports from committees are heard, questioned, supported, and reflected upon.

DEI (Diversity, Equity, and Inclusion): This committee is continuing to find ways to bring this important lens to all aspects of our institution. They are currently looking into structuring a book club, inviting guest speakers, and finding ways to support co-curricular programs.

TLC (Teaching, Learning, and Community) is working to find dedicated staff development funding and if hosting several TTKLs (test teaching kitchen labs) such as Brain Targeted Teaching, Equity Minded Practices, and the Faculty Hub. Stay tuned for more engaging opportunities from TLC

SLO (Student Learning Outcomes) committee has a new coordinator: Don Dickinson! Props to the last coordinator, Joe Manlove, along with all the wizards who re-vamped the ISLOs such that they could be directly supported by other SLO measurements. Thanks for stepping up, Don.

CC (College Council): Brian Sanders delivered this report which focused on updates to the [Governance Handbook](#) and to the [College Strategic Goals](#).

Look for more info coming from IEC about the ISER preparation. This report will include an honest and fresh look at all parts of our college; your work and input matter to our accreditation process. As always, if you have ideas, motivation(s), or information relevant to any part of our effective institution, please contact me or any committee member. We will gladly use your input.

Colin

Student Learning Outcomes

By Don Dickinson



Student Learning Outcomes (SLO) Update

I will be taking over as SLO Coordinator for the last academic year of Joe Manlove's term.

Some highlights from our meetings so far:

SLO Workflows were initiated for 172 courses in eLumen over the summer. Many thanks to the faculty who did mapping and to Jess for supporting the movement through the eLumen.

On average, Course level SLOs assessments by semester are being completed at a rate of 80% with most courses being assessed at least once every two years; those that have not have been identified and will be monitored more closely.

A primary focus this year will be assisting with Service Area and Administrative SLOs and SAOs.

Don Dickinson

Student Success Council

By: Stephanie Beaver-Guzman



Updates:

1. Student Success Story – Hanna Kentta-Brown
 - a. Shared her story of academic/professional success
 - b. Highlighted the importance of personal connection and support received from TRiO program and smaller class sizes at Columbia
 - c. Completed Psych Degree from Sonoma State U; advocated to be able to complete coursework at Columbia once she finished all of her upper division coursework
 - d. Currently working as a temporary employee replacing Mary Watts in the Career Center
2. Documents will be shared through Board Docs platform
3. Review and Update of Bylaws
 - a. Review of possible changes to wording
 - b. Tri Chair Model – Melissa
 - i. Tri-Chair model reminded of confirmed new format, looking for classified person, Classified Senate needs to determine who this will be
 - ii. Academic Senate needs to determine four faculty members and who will be the Co-Chair / part of Tri-Chair trio
 - iii. One from each division
 - iv. Comments that it has been difficult in the past to get a Career and Tech Ed department
 - v. 1 in Career and Tech Ed, 1 in Arts and Sciences, 1 in Student Services, 1 At Large,
4. How to Submit a Proposal to the SSC on the website was reviewed, including process, names, emails, and who to submit proposals to.
 - a. Importance of promoting this process as well, as we have new funding streams
 - b. https://www.gocolumbia.edu/student_services/sseac/studentsuccesssupportprogram.php
5. Budget – Most of the budget goes to personnel costs.
 - a. Broad overview of \$778,722 budget minus salary
 - i. Student Equity & Achievement (SEA) – \$566,138
 - ii. Dreamer Resource Liaisons -\$59,243
 - iii. Veterans Resource Center -\$47,995
 - iv. Student Retention & Outreach- \$60,622
 - v. Calfresh Outreach – \$14,724

Teaching, Learning and Community (TLC) Report

By: Micha Miller

Here is the state of the TLC Committee at this time.

The TLC committee is working with Brian Sanders on a formal budget for TLC activities. As Brian S. and Trevor commented- what a college puts in a budget, these are the things they care about. So, at this time we are working with Brian to flesh out the dollar numbers to go with different areas identified as critical for the mission of professional development.

- TTKL- We have had three proposals for Teaching Test Kitchens: - Brain Targeted Teaching Led by Adrienne Seegers, Equity Minded Syllabus led by _____ and Faculty Hub led by _____. The Brain targeted teaching TTKL has gotten the green light and Adrienne is putting out a call to staff to join her. Expect more TTKL activities coming in the spring as we figure out the needs and budget.
- Classified Hub- we are in the preliminary stages of a Classified Hub focusing on classified issues similar to the faculty hub.
- The TLC committee is also working on a draft survey to query staff and faculty on needs for training via in-person, zoom or resources that can be provided asynchronous.
- Mentors- we are moving the teaching mentors from the academic senate to the TLC. We are also working on a mentoring program for the classified on a similar model as the faculty mentors.

Lastly, we the committee, would like to thank everybody that participated in the pre-semester activities. We had wonderful discussions, got to see people and reconnect after a year of online zoom meetings and faces lost behind emails. We also got to connect with some of the new folks, which was really nice to put a face to a name.

Micha Miller, Marcus Whisenant, Kelsie Gillen, Cindy Inwood



The **mission** of the **Teaching, Learning, and Community Initiative** is to promote excellence in teaching and learning across the entire college community: students, staff, faculty, and administration, in an ongoing climate of growth and improvement.

Columbia College Foundation Report

By Katryn Weston



Greetings Columbia College Family,

It has been a pleasure attending my first few meetings with the Columbia College Foundation. I greatly appreciate the board, staff and contributors who foster our students and community through scholarships and support programs.

The deadline for the Osher Scholarships is October 15th, all other scholarship applications are February 4th. Osher awards are available for students who have completed 24 units and have a financial need. Please get faculty recommendations in for students who have applied for Osher Scholarships as soon as possible.

Foundation staff and students are more than happy to come and talk with your class about scholarships in person or virtually. Contact Foundation Specialist Cindy Kositsky to let them know what times might work, kositskyc@yosemite.edu.

The foundation is also offering mini-grants, if you have an idea and need some funding, apply! The applications can be found on the Foundation website.

More than 220 new students completed the steps for the Columbia College Promise this fall! To qualify for the Promise program, one has to complete an ed plan, attend an orientation, fill out a financial aid form and be enrolled fulltime (or have a reduced load if approved by a counselor). These Promise scholars are now guaranteed tuition-free status for two full years, which is up from 189 students last year. Kudos to the college outreach team for all of your hard work!!! The Foundation will be considering options for "Promise 2.0," depending on developments with state and national funding for community college tuition.

Happy Fall Y'All!

Katryn Weston

THE 10+1

§ 53200. Definitions.

For the purpose of this Subchapter:

(a) “Faculty” means those employees of a community college district who are employed in positions that are not designated as supervisory or management for the purposes of Article 5 (commencing with Section 3540) of Chapter 10.7 of Division 4 of Title 1 of the Government Code, and for which minimum qualifications for hire are specified by the Board of Governors.

(b) “Academic senate,” “faculty council,” and “faculty senate” means an organization formed in accordance with the provisions of this Subchapter whose primary function, as the representative of the faculty, is to make recommendations to the administration of a college and to the governing board of a district with respect to academic and professional matters in areas of responsibility known as 10+1. For purposes of this Subchapter, reference to the term “academic senate” also constitutes reference to “faculty council” or “faculty senate.”

(c) “Academic and professional matters” means the following policy development and implementation matters:

1. curriculum, including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. educational program development;
5. standards or policies regarding student preparation and success;
6. district and college governance structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. processes for institutional planning and budget development; and
11. other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

(d) “Consult collegially” means that the district governing board shall develop policies on academic and professional matters through either or both of the following methods, according to its own discretion:

- (1) relying primarily upon the advice and judgment of the academic senate; or
- (2) agreeing that the district governing board, or such representatives as it may designate, and the representatives of the academic senate shall have the obligation to reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.