Is this a Stand-Alone course?

An example (bogus data) using CMPSC 137 Introduction to Twitter and OFTEC 138 Typing With Your Thumbs

Can you find the course in any of these situations 1 through 4?

1. Part of an AA/AS/ASOE	2. Listed as a Restricted Elective
HOSPITALITY MANAGEMENT	Five (5) units required from this section
Emphasis in Hotel Management	SPCOM 4 Introduction to Human Communication 3
HPMGT 20 Intro to Leisure Travel and Tourism 3	SPCOM 9 Introduction to Small Group and
HPMGT 97 Work Experience 2	Team Communication 3
HPMGT 102 Introduction to Hospitality Careers and	OFTEC 132 Business Communications 3
Human Relations 1.5	CMPSC 11 Presentations Using Computers
HPMGT 104 Hospitality Laws and Regulations...................2	and Multi Media 2
HPMGT 112 Front Office Mgmt./Hotel Catering...............2	*CMPSC 137 Introduction to Twitter* 2
HPMGT 114 Intro to Maintenance and Housekeeping ...1.5	PHILO 1 Introduction to Philosophy 2
HPMGT 152 Restaurant Planning 3	
BUSAD 2A Financial Accounting 4	
Or	
BUSAD 161A Small Business Accounting 4	
CMPSC 137 Introduction to Twitter 2	

3. Part of Certificate of Achievement	4. Grouped as a Prerequisite/Corequisite
Website Development	
CMPSC 10 Internet Essentials 2	• The course is found within a group of prerequisites or corequisites which total 18 or more semester units in a single four-digit Taxonomy of Programs (T.O.P. code)(§ **55100**)
CMPSC 11 Presentations Using Computers	
and Multi Media 2	
CMPSC 12 Website Development Applications 3	
CMPSC 13 Introduction to HTML 2	
CMPSC 14 Advanced Topics in Website Development 3	
CMPSC 17 Advanced Internet Research 1	• This course is a local general education requirement but not required for a degree major or approved certificate.
CMPSC 137 Introduction to Twitter 2	
CMPSC 149 Photoshop for the Web 2	
BUSAD 53 Project Management 3	

YES →

Then what you have is a **program-applicable** course
– *credit course required for a certificate or associate degree that is approved by the Chancellor's Office, either as a required course or restricted elective, including local general education requirements.*

→ **NOT A STAND-ALONE**

NO →

How about these situations 5 & 6?

5. Part of a Skills Attainment Certificate (fewer than 18 units and not approved by the Chancellor's Office)	6. Fits the Definition
Office Communications	**Stand-alone**
SPCOM 4 Introduction to Human Communication 3	– *credit course is not a required course or a restricted elective for any credit program approved by the Chancellor's Office.*
OFTEC 132 Business Communications 3	
OFTEC 140 Beginning Word Processing 2	
CMPSC 11 Presentations Using Computers	
and Multi Media 2	
OFTEC 138 Typing With Your Thumbs 2	

→ **STAND-ALONE**

CC Approved SP22