

TERMS OF AGREEMENT FOR USING VA EDUCATIONAL BENEFITS AT COLUMBIA COLLEGE

Please read, initial and sign at the bottom

_____ I understand that Veterans Administration (VA) requires that ALL prior college and military training be evaluated for possible credit. I have requested official academic transcripts from all previous educational institutions I have attended be sent to Columbia College. I understand that my benefits may not be certified until Columbia College has received and evaluated ALL of my previous official academic transcripts.

_____ I understand that the VA requires that I declare a single approved educational objective (major) with Columbia College prior to being certified for classes (please see the current college catalog for a list of approved majors). I further understand that the major I declare with the VA must match the major I have declared with Columbia College.

_____ I understand that I will only be certified for classes that are required to complete my current education objective.

_____ I understand that if I choose to repeat a course for a better grade that it will only be certified if my current educational objective requires I repeat the course.

_____ I understand that VA regulations require that I maintain a cumulative GPA of a 2.0 or greater. If my GPA falls below this requirement for one semester, I will be placed on Veterans Benefits Academic Probation. If I do not bring my progress up to a satisfactory level by the end of two semesters, I understand that my benefits will be terminated. In the event that my benefits are terminated I understand that I will not be eligible to apply to have my benefits reinstated until my cumulative or most recent semester's GPA is at least 2.0 or above. I am aware that these standards of progress affect VA Educational Benefits and are different from the Columbia College standards of progress.

_____ I understand that if I choose to take short-term classes that I will be certified for the actual length of the course. The VA pays each day that you are actually taking a course, not on total units.

_____ I understand that if I receive an "F" grade in a class that I will be required to report my actual last date of attendance in that class. If I receive an "F" grade in a class it is likely that I will be required to repay all or a portion of the benefits I received for that semester.

_____ I understand that if Columbia College cancels a class due to low enrollment, I may need to add an additional class or repay all or a portion of the benefits I received for that semester.

_____ I understand that it is my responsibility to notify the Veterans Services Office if I:
*add or drop a class *withdraw from school *change my address
*enroll in classes at another college *change my major *am called to active duty

_____ I understand that if I am receiving chapter 33,30, or 1606 benefits that I am required to verify my continued enrollment with the VA on a monthly basis. I may do so on line at <https://www.gbill.va.gov/wave> or via the telephone by calling 1-877-823-2378 no sooner than the last calendar day of each month. I understand that the VA will not send my monthly benefit check if I do not do this.

I have read and agree to the above outlined terms of agreement. I understand that these regulations and policies will be used to administer my Veterans Education Benefits at Columbia College.

Students Signature: _____ Date _____

Printed Name: _____ Student ID: _____